The City of Exeter
Adopted Budget
FY 2017-2018

Incorporated March 2, 1911
CITY OF EXETER
CITY COUNCIL AND STAFF
FY 2017/2018

Mayor – Teresa Boyce
Mayor Pro Tem – Mary Waterman Philpot
Councilman – Dale Sally
Councilman – Jeremy Petty
Councilman – Gordon Gerdes

APPOINTED OFFICIAL
City Administrator– Randy Groom

DEPARTMENT HEADS

Intern Chief of Police – Jeff McIntosh
Finance Director – Sheri Emerson
Public Works Director – Daymon Qualls
Community Services Director – Felix Ortiz

APPOINTED OFFICE

City Treasurer – Sheri Emerson
Deputy City Clerk – Shonna Oneal
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<th>PAGE</th>
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<td></td>
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<td>Summary of projected expenditure</td>
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# CITY OF EXETER

## FUND BALANCES

### FY 2017/2018

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<thead>
<tr>
<th>FUND</th>
<th>BEGINNING FUND BALANCE</th>
<th>ESTIMATED REVENUE</th>
<th>LESS APPROPRIATIONS</th>
<th>ENDING BALANCE</th>
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<tbody>
<tr>
<td></td>
<td>JULY 1, 2017</td>
<td>2017/2018</td>
<td>2017/2018</td>
<td>JUNE 30, 2018</td>
</tr>
<tr>
<td>GENERAL</td>
<td>1,000</td>
<td>5,277,538</td>
<td>5,624,033</td>
<td>(345,495)</td>
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<tr>
<td>WATER</td>
<td>1,800,000</td>
<td>1,552,000</td>
<td>1,397,454</td>
<td>1,954,546</td>
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<tr>
<td>SANITATION</td>
<td>(129,178)</td>
<td>1,104,000</td>
<td>1,112,290</td>
<td>(137,468)</td>
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<tr>
<td>SEWER</td>
<td>210,000</td>
<td>1,128,500</td>
<td>1,536,160</td>
<td>(197,660)</td>
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<tr>
<td>GAS TAX</td>
<td>249,280</td>
<td>252,605</td>
<td>290,000</td>
<td>211,885</td>
</tr>
<tr>
<td>TRANSPORTATION</td>
<td>517,580</td>
<td>384,000</td>
<td>300,000</td>
<td>601,580</td>
</tr>
<tr>
<td>TOTAL</td>
<td>2,648,682</td>
<td>9,698,643</td>
<td>10,259,937</td>
<td>2,087,388</td>
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</table>
## General Fund

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>2016/2017</th>
<th>20-Jun-17</th>
<th>2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>300001</td>
<td>Current Property Taxes - Secured</td>
<td>$560,000</td>
<td>$551,529</td>
<td>$635,000</td>
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<tr>
<td>300002</td>
<td>Current Property Taxes - Unsecured</td>
<td>$29,600</td>
<td>$31,346</td>
<td>$32,000</td>
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<tr>
<td>300002005</td>
<td>Residual ABX1 26</td>
<td>$118,000</td>
<td>$127,978</td>
<td>$127,978</td>
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<tr>
<td>300003</td>
<td>Prior Year’s Taxes - Secured</td>
<td>$15,000</td>
<td>$15,000</td>
<td>$18,000</td>
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<tr>
<td>300004</td>
<td>Prior Year’s Taxes - Unsecured</td>
<td>$950</td>
<td>$500</td>
<td>$750</td>
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<tr>
<td>300006</td>
<td>Property Tax Interest</td>
<td>$1,200</td>
<td>$650</td>
<td>$1,500</td>
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<tr>
<td>300007</td>
<td>Property Transfer</td>
<td>$24,000</td>
<td>$19,518</td>
<td>$26,000</td>
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<tr>
<td>300008</td>
<td>Supplemental Property Tax</td>
<td>$8,300</td>
<td>$5,760</td>
<td>$10,000</td>
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<tr>
<td>300009</td>
<td>Landscape &amp; Lighting</td>
<td>$64,000</td>
<td>$64,258</td>
<td>$80,000</td>
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<tr>
<td>300009001</td>
<td>Fire Tax</td>
<td>$152,000</td>
<td>$115,956</td>
<td>$152,000</td>
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<tr>
<td>300011</td>
<td>Prop 172</td>
<td>$74,000</td>
<td>$74,000</td>
<td>$74,000</td>
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<tr>
<td>300013003</td>
<td>Law Enforcement (COPS)</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$100,000</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$1,147,050</strong></td>
<td><strong>$1,095,725</strong></td>
<td><strong>$1,129,250</strong></td>
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## Taxes Other Than Property

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>2016/2017</th>
<th>20-Jun-17</th>
<th>2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>301001</td>
<td>Sales and Use Tax</td>
<td>$810,000</td>
<td>$664,447</td>
<td>$806,000</td>
</tr>
<tr>
<td>301002</td>
<td>Transient Lodging Tax</td>
<td>$85,000</td>
<td>$68,622</td>
<td>$91,000</td>
</tr>
<tr>
<td>301003</td>
<td>Franchise Tax</td>
<td>$149,000</td>
<td>$126,530</td>
<td>$135,000</td>
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<tr>
<td>301004</td>
<td>Real Property Transfer Tax</td>
<td>$5,500</td>
<td>$3,355</td>
<td>$5,500</td>
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<tr>
<td>301005</td>
<td>Utility Tax</td>
<td>$490,000</td>
<td>$436,761</td>
<td>$540,000</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$1,539,500</strong></td>
<td><strong>$1,299,715</strong></td>
<td><strong>$1,577,500</strong></td>
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## License

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>2016/2017</th>
<th>20-Jun-17</th>
<th>2017/2018</th>
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</thead>
<tbody>
<tr>
<td>302001</td>
<td>Business License</td>
<td>$43,000</td>
<td>$31,474</td>
<td>$43,000</td>
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<tr>
<td>302003</td>
<td>Dog License</td>
<td>$3,700</td>
<td>$1,820</td>
<td>$3,700</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$46,700</strong></td>
<td><strong>$33,294</strong></td>
<td><strong>$46,700</strong></td>
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## Permits

<table>
<thead>
<tr>
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<th>DESCRIPTIVE IDENTIFICATION</th>
<th>2016/2017</th>
<th>20-Jun-17</th>
<th>2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>303004</td>
<td>Other License and Permits</td>
<td>$4,500</td>
<td>$2,772</td>
<td>$4,500</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>$2,772</strong></td>
<td><strong>$4,500</strong></td>
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</table>

## Fines, Forfeits & Penalties

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>2016/2017</th>
<th>20-Jun-17</th>
<th>2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>304001</td>
<td>Vehicle Code Fines</td>
<td>$13,000</td>
<td>$12,484</td>
<td>$14,000</td>
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<tr>
<td>304002</td>
<td>Other Court Fines</td>
<td>$700</td>
<td>$547</td>
<td>$700</td>
</tr>
<tr>
<td>304003</td>
<td>Parking Fines</td>
<td>$1,000</td>
<td>$1,620</td>
<td>$1,300</td>
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<tr>
<td>304007</td>
<td>Misc Revenue Police</td>
<td>$20,000</td>
<td>$19,894</td>
<td>$20,000</td>
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<tr>
<td>304009</td>
<td>Towing</td>
<td>$16,000</td>
<td>$7,737</td>
<td>$8,000</td>
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<td><strong>Total</strong></td>
<td><strong>$50,700</strong></td>
<td><strong>$42,282</strong></td>
<td><strong>$44,000</strong></td>
<td></td>
</tr>
</tbody>
</table>

$2,788,450 $2,473,788 $2,801,950
## CITY OF EXETER

**ESTIMATED REVENUE SCHEDULE**

**FY 2017/2018**

### Con't General Fund

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2017/2018</th>
<th>Actual Revenue Received to Date 20-Jun-17</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance forward</td>
<td>$2,801,950</td>
<td>$2,473,788</td>
<td>$2,788,450</td>
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### REVENUE FROM USE OF MONEY & PROPERTY

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2017/2018</th>
<th>Actual Revenue Received to Date 20-Jun-17</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>305001</td>
<td>Investment Earnings</td>
<td>$2,000</td>
<td>$1,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>305002</td>
<td>Rents and Concessions(Park)</td>
<td>$3,000</td>
<td>$3,285</td>
<td>$3,000</td>
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<tr>
<td>305004</td>
<td>Transfer in (Transportation)</td>
<td>$150,000</td>
<td>$150,000</td>
<td>$150,000</td>
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<tr>
<td>305005</td>
<td>Transfer in (Gas Tax)</td>
<td>$100,000</td>
<td>$100,000</td>
<td>$100,000</td>
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<tr>
<td>305005001</td>
<td>Alley Repair (transfer in from Refuse)</td>
<td>$42,000</td>
<td>$35,253</td>
<td>$43,000</td>
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<tr>
<td>305007</td>
<td>Recreation House Rent</td>
<td>$6,000</td>
<td>$5,000</td>
<td>$6,000</td>
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<tr>
<td>305076</td>
<td>Transfer In (Reserves)</td>
<td>$74,000</td>
<td>$50,000</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$304,000</td>
<td>$344,538</td>
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### REVENUE FROM OTHER AGENCIES

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2017/2018</th>
<th>Actual Revenue Received to Date 20-Jun-17</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>306002</td>
<td>State Motor Vehicle In Lieu Tax</td>
<td>$920,000</td>
<td>$921,825</td>
<td>$920,000</td>
</tr>
<tr>
<td>306006</td>
<td>Vehicle License Fee Excess</td>
<td>$4,949</td>
<td>$4,949</td>
<td>$4,200</td>
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<tr>
<td>306008</td>
<td>CNG station payments</td>
<td>$32,755</td>
<td>$32,755</td>
<td>$22,000</td>
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<tr>
<td>306017001</td>
<td>Federal Grants</td>
<td>$121,224</td>
<td>$121,224</td>
<td>$336,000</td>
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<tr>
<td>306017002</td>
<td>Post Training Reimbursement</td>
<td>$5,371</td>
<td>$5,371</td>
<td>$5,500</td>
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<tr>
<td>306017003</td>
<td>Other Grants</td>
<td>$80,000</td>
<td>$80,000</td>
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<tr>
<td>306017005</td>
<td>JAG Recovery</td>
<td>$91,109</td>
<td>$91,109</td>
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<td><strong>Total</strong></td>
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<td>$1,177,233</td>
<td>$1,979,700</td>
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### LOCAL FEES

<table>
<thead>
<tr>
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<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2017/2018</th>
<th>Actual Revenue Received to Date 20-Jun-17</th>
<th>Estimated Revenues 2017/2018</th>
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</thead>
<tbody>
<tr>
<td>307001</td>
<td>Zoning and Subdivision Fees</td>
<td>$3,300</td>
<td>$5,475</td>
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<tr>
<td>307002</td>
<td>Recreation Fees</td>
<td>$67,000</td>
<td>$53,940</td>
<td>$60,000</td>
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<tr>
<td>307004</td>
<td>Other (Animal Impound, weed abate, misc</td>
<td>$1,000</td>
<td>$18,278</td>
<td>$3,000</td>
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<tr>
<td>307004005</td>
<td>State Hwy65 maintenance Reimbursemen</td>
<td>$5,888</td>
<td>$5,888</td>
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<tr>
<td>307005</td>
<td>Police Services</td>
<td>$70,000</td>
<td>$64,547</td>
<td>$70,000</td>
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<tr>
<td>307007</td>
<td>Street Sweeping/Leaf Pickup</td>
<td>$51,000</td>
<td>$44,067</td>
<td>$53,000</td>
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<tr>
<td><strong>Total</strong></td>
<td>$191,888</td>
<td>$186,307</td>
<td>$191,888</td>
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### DEVELOPMENT IMPACT FEES

*Reserve funds for specific projects

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2017/2018</th>
<th>Actual Revenue Received to Date 20-Jun-17</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>54,130</td>
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</table>

**TOTAL GENERAL FUND**

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2017/2018</th>
<th>Actual Revenue Received to Date 20-Jun-17</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,445,768</td>
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<td>$5,277,538</td>
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### CITY OF EXETER

**ESTIMATED REVENUE SCHEDULE**

**FY 2017/2018**

#### FUNDS 105 - 115

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2016/2017</th>
<th>Actual Revenue Received to Date 2016/2017</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>316001</td>
<td>Water Use Fee</td>
<td>$1,212,000</td>
<td>$1,052,146</td>
<td>$1,400,000</td>
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<tr>
<td>316002</td>
<td>Water Meter Installation</td>
<td>$12,500</td>
<td>$10,040</td>
<td>$10,000</td>
</tr>
<tr>
<td>316004</td>
<td>NSF &amp; Reconnect Fees</td>
<td>$25,000</td>
<td>$26,615</td>
<td>$25,000</td>
</tr>
<tr>
<td>316005</td>
<td>Investment Earnings</td>
<td>$15,000</td>
<td>$12,311</td>
<td>$25,000</td>
</tr>
<tr>
<td>316006</td>
<td>Water Capital Improvement Fee</td>
<td>$35,000</td>
<td>$32,988</td>
<td>$42,000</td>
</tr>
<tr>
<td>316007</td>
<td>Water Meter Capital Improvement Fee</td>
<td>$125,000</td>
<td>$49,897</td>
<td>$50,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$1,424,500</strong></td>
<td><strong>$1,183,997</strong></td>
<td><strong>$1,552,000</strong></td>
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</table>

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2016/2017</th>
<th>Actual Revenue Received to Date 2016/2017</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>317001</td>
<td>Refuse Collection</td>
<td>$1,036,800</td>
<td>$892,803</td>
<td>$1,100,000</td>
</tr>
<tr>
<td>317006</td>
<td>Other revenue</td>
<td>$2,000</td>
<td>$9,865</td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$1,038,800</strong></td>
<td><strong>$902,668</strong></td>
<td><strong>$1,104,000</strong></td>
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</table>

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2016/2017</th>
<th>Actual Revenue Received to Date 2016/2017</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>318001</td>
<td>Sewer Fees and Leases</td>
<td>$1,036,800</td>
<td>$876,305</td>
<td>$1,051,000</td>
</tr>
<tr>
<td>318003</td>
<td>Sewer Capital Improvement Fee</td>
<td>$20,000</td>
<td>$7,509</td>
<td>$7,500</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$1,056,800</strong></td>
<td><strong>$883,805</strong></td>
<td><strong>$1,108,500</strong></td>
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<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
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<th>Actual Revenue Received to Date 2016/2017</th>
<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>308001</td>
<td>State Gas Tax - 2103</td>
<td>$24,935</td>
<td>$22,674</td>
<td>$44,230</td>
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<tr>
<td>308003</td>
<td>State Gas Tax - 2106</td>
<td>$37,029</td>
<td>$28,603</td>
<td>$43,580</td>
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<tr>
<td>308004</td>
<td>State Gas Tax - 2107</td>
<td>$91,692</td>
<td>$56,522</td>
<td>$82,947</td>
</tr>
<tr>
<td>308006</td>
<td>Investment Earnings</td>
<td>$1,300</td>
<td>$3,686</td>
<td>$4,000</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$278,760</strong></td>
<td><strong>$154,945</strong></td>
<td><strong>$252,605</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACCOUNT</th>
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<th>Estimated Revenues 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>314020</td>
<td>Transportation</td>
<td>$210,000</td>
<td>$77,346</td>
<td>$380,000</td>
</tr>
<tr>
<td>314021</td>
<td>Investment Earnings</td>
<td>$1,300</td>
<td>$3,686</td>
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<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$211,300</strong></td>
<td><strong>$81,032</strong></td>
<td><strong>$384,000</strong></td>
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<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>DESCRIPTIVE IDENTIFICATION</th>
<th>Adopted Revenue 2016/2017</th>
<th>Actual Revenue Received to Date 2016/2017</th>
<th>Estimated Revenues 2017/2018</th>
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<tbody>
<tr>
<td>313001</td>
<td>Transit LTF</td>
<td>$59,000</td>
<td>$59,000</td>
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<td>Dial-A-Ride</td>
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<td><strong>Total</strong></td>
<td></td>
<td><strong>$71,500</strong></td>
<td><strong>$5,921</strong></td>
<td><strong>$5,921</strong></td>
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**Total all funds** $8,531,428 $7,414,655 $9,698,643
### GENERAL FUND

<table>
<thead>
<tr>
<th>Fund/Dept</th>
<th>2016/2017 BUDGET</th>
<th>2017/2018 ADOPTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>104.401 City Council</td>
<td>$2,350</td>
<td>$2,800</td>
</tr>
<tr>
<td>104.402 City Administration</td>
<td>$130,170</td>
<td>$104,203</td>
</tr>
<tr>
<td>104.403 Finance</td>
<td>$99,300</td>
<td>$89,502</td>
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<tr>
<td>104.404 General Government</td>
<td>$744,365</td>
<td>$787,268</td>
</tr>
<tr>
<td>104.421 Police</td>
<td>$2,628,025</td>
<td>$2,702,730</td>
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<tr>
<td>104.431 Streets</td>
<td>$266,330</td>
<td>$309,250</td>
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<tr>
<td>104.431.071-074 Streets</td>
<td>$980,000</td>
<td>$1,027,000</td>
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</table>

*Capital reimbursable projects $980,000

<table>
<thead>
<tr>
<th>Fund/Dept</th>
<th>2016/2017 BUDGET</th>
<th>2017/2018 ADOPTED</th>
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<tbody>
<tr>
<td>104.471 Recreation</td>
<td>$218,065</td>
<td>$239,910</td>
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<tr>
<td>104.472 Parks</td>
<td>$358,220</td>
<td>$361,370</td>
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</table>

**Total General Fund** $4,446,825 $5,624,033

### ENTERPRISE FUNDS

<table>
<thead>
<tr>
<th>Fund/Dept</th>
<th>2016/2017 BUDGET</th>
<th>2017/2018 ADOPTED</th>
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<tbody>
<tr>
<td>105 Water</td>
<td>$1,517,750</td>
<td>$1,397,454</td>
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<tr>
<td>106 Sanitation</td>
<td>$1,070,925</td>
<td>$1,112,290</td>
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<tr>
<td>107 Sewer</td>
<td>$1,224,220</td>
<td>$1,536,160</td>
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**Total Enterprise Funds** $3,812,895 $4,045,904

### RESTRICTED FUNDS

<table>
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<tr>
<th>Fund/Dept</th>
<th>2016/2017 BUDGET</th>
<th>2017/2018 ADOPTED</th>
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</thead>
<tbody>
<tr>
<td>109 Gas Tax</td>
<td>$311,400</td>
<td>$290,000</td>
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<tr>
<td>113 Transportation</td>
<td>$300,000</td>
<td>$300,000</td>
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<tr>
<td>115 Transit</td>
<td>$180,050</td>
<td>-</td>
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</table>

**Total Restricted Funds** $791,450 $590,000

*Streets Capital Projects—CMAQ and HSIP projects are 100% reimbursable,

Alley projects are funded with Alley reserves

**BUDGET FY 2017/2018** $9,051,170 $10,259,937
CITY OF EXETER

PROJECTED GRANT EXPENDITURES
FY 2017/2018

Budget

For information purposes only

<table>
<thead>
<tr>
<th>GRANT FUNDS</th>
<th>2016/2017</th>
<th>2017/2018</th>
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</thead>
<tbody>
<tr>
<td>110 EDBG Business PI</td>
<td>$400,000</td>
<td>$500,000</td>
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<tr>
<td>111 CDBG Program Income</td>
<td>$100,000</td>
<td>$65,000</td>
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<tr>
<td>117 HOME Program Income</td>
<td>$52,700</td>
<td>$52,700</td>
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<tr>
<td>124 CDBG GRANT 12-8386</td>
<td>$200,000</td>
<td>$303,000</td>
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<tr>
<td></td>
<td><strong>752,700</strong></td>
<td><strong>920,700</strong></td>
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</table>

**Program Income funds are revolving**
**Grant fund expenditures are reimbursed by the State (CDBG and Home programs)**
<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Salaries - Regular</td>
<td>$</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Social Security - Medicare</td>
<td>$</td>
<td>-</td>
<td></td>
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<tr>
<td>11</td>
<td>Office Expense</td>
<td>$ 350</td>
<td>$ 251</td>
<td>$ 300</td>
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<tr>
<td>12</td>
<td>Special Departmental Expense</td>
<td>$ 2,000</td>
<td>$ 1,368</td>
<td>$ 2,000</td>
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<tr>
<td>25</td>
<td>Travel, Conference &amp; Meetings</td>
<td>$</td>
<td>-</td>
<td>$ 500</td>
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**TOTAL CITY COUNCIL**  
$ 2,350  $ 1,619  $ 2,800
<table>
<thead>
<tr>
<th>ACCT</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Salaries - Regular</td>
<td>$ 77,200</td>
<td>$ 72,091</td>
<td>$ 74,725</td>
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<tr>
<td>4</td>
<td>Disability Insurance</td>
<td>$ 600</td>
<td>$ 600</td>
<td>$ 452</td>
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<tr>
<td>5</td>
<td>Retirement &amp; Life Insurance</td>
<td>$ 26,645</td>
<td>$ 27,426</td>
<td>$ 13,555</td>
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<tr>
<td>6</td>
<td>Social Security - Medicare</td>
<td>$ 1,150</td>
<td>$ 1,028</td>
<td>$ 1,100</td>
</tr>
<tr>
<td>8</td>
<td>Health Insurance</td>
<td>$ 12,000</td>
<td>$ 12,000</td>
<td>$ 2,741</td>
</tr>
<tr>
<td>9</td>
<td>Workers' Compensation</td>
<td>$ 6,475</td>
<td>$ 6,400</td>
<td>$ 6,750</td>
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<tr>
<td>11</td>
<td>Office Expense</td>
<td>$ 1,000</td>
<td>$ 700</td>
<td>$ 1,000</td>
</tr>
<tr>
<td>12</td>
<td>Special Departmental Expense</td>
<td>$ 1,500</td>
<td>$ 1,562</td>
<td>$ 1,500</td>
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<tr>
<td>16</td>
<td>Telephone</td>
<td>$ 1,100</td>
<td>$ 784</td>
<td>$ 350</td>
</tr>
<tr>
<td>20</td>
<td>Maint &amp; Operation of Vehicles</td>
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<td>$ 1,342</td>
<td>$ 1,000</td>
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<tr>
<td>24</td>
<td>Membership/Dues/Subscription</td>
<td>$ 500</td>
<td>$ 706</td>
<td>$ 530</td>
</tr>
<tr>
<td>25</td>
<td>Travel, Conference, Meetings</td>
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<td>$ 254</td>
<td>$ 500</td>
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<tr>
<td></td>
<td><strong>TOTAL ADMINISTRATION</strong></td>
<td><strong>$ 130,170</strong></td>
<td><strong>$ 124,893</strong></td>
<td><strong>$ 104,203</strong></td>
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</table>
Personnel costs: (2)  

<table>
<thead>
<tr>
<th></th>
<th>ADMIN</th>
<th>GENERAL</th>
<th>WATER</th>
<th>REFUSE</th>
<th>SEWER</th>
<th>INSUR.</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Administrator</td>
<td>38%</td>
<td></td>
<td>25%</td>
<td>3%</td>
<td>25%</td>
<td>9%</td>
</tr>
<tr>
<td>Deputy City Clerk/Personnel Officer</td>
<td>25%</td>
<td>25%</td>
<td>25%</td>
<td>15%</td>
<td>10%</td>
<td>100%</td>
</tr>
</tbody>
</table>

12 Special Departmental Supplies

16 Telephone -50% Administration, 25% Water, and 25% Sewer
**monthly cost $23.68

20 Vehicle Repair & Maintenance, Fuel

24 Membership Dues & Subscriptions: City Clerks' Association (CCAC), CCMF, SSJVD dues, Visalia Times Delta, Domain Mapping Subscription and Kiwanis.

25 Meetings: ICMA, City Clerk, City/County Assoc.

26 Training - 30% City Admin: 30% Water: 30% Sewer.
<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Salaries - Regular</td>
<td>$ 47,500</td>
<td>$ 43,949</td>
<td>$ 49,400</td>
</tr>
<tr>
<td>2</td>
<td>Salaries - Hourly</td>
<td>$</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>4</td>
<td>Disability Insurance</td>
<td>$ 450</td>
<td>$ 450</td>
<td>$ 452</td>
</tr>
<tr>
<td>5</td>
<td>Retirement &amp; Life Insurance</td>
<td>$ 14,800</td>
<td>$ 15,063</td>
<td>$ 11,550</td>
</tr>
<tr>
<td>6</td>
<td>Social Security - Medicare</td>
<td>$ 700</td>
<td>$ 621</td>
<td>$ 750</td>
</tr>
<tr>
<td>8</td>
<td>Health Insurance</td>
<td>$ 3,700</td>
<td>$ 3,700</td>
<td>$ 4,000</td>
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<tr>
<td>9</td>
<td>Workers' Compensation</td>
<td>$ 3,950</td>
<td>$ 4,000</td>
<td>$ 4,400</td>
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<tr>
<td>11</td>
<td>Office Expense</td>
<td>$ 1,500</td>
<td>$ 510</td>
<td>$ 1,000</td>
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<tr>
<td>13</td>
<td>Office Equipment Expense</td>
<td>$ 1,000</td>
<td>$ -</td>
<td>$ 1,000</td>
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<tr>
<td>16</td>
<td>Telephone</td>
<td>$ 1,000</td>
<td>$ 414</td>
<td>$ 250</td>
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<tr>
<td>20</td>
<td>Maint &amp; Operation of Vehicles</td>
<td>$ 300</td>
<td>$ 43</td>
<td>$ 300</td>
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<tr>
<td>22</td>
<td>Contractual Services</td>
<td>$ 24,000</td>
<td>$ 14,742</td>
<td>$ 16,000</td>
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<tr>
<td>24</td>
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<td>$ 110</td>
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<tr>
<td>25</td>
<td>Travel, Conference &amp; Meetings</td>
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<td>$ 150</td>
<td>$ 100</td>
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<tr>
<td>26</td>
<td>Training</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>TOTAL FINANCE</td>
<td>$ 99,300</td>
<td>$ 83,752</td>
<td>$ 89,502</td>
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</table>
Personnel costs (2)

<table>
<thead>
<tr>
<th>Position</th>
<th>Finance</th>
<th>Water</th>
<th>Refuse</th>
<th>Sewer</th>
<th>Insur</th>
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</thead>
<tbody>
<tr>
<td>Finance Director</td>
<td>35%</td>
<td>27%</td>
<td>26%</td>
<td>4%</td>
<td>8%</td>
</tr>
<tr>
<td>Accounting Assistant</td>
<td>20%</td>
<td>35%</td>
<td>10%</td>
<td>35%</td>
<td></td>
</tr>
</tbody>
</table>

2    Temporary Salaries (split with Water, Refuse and Sewer)
11   Office supplies (split with Water, Refuse and Sewer)
13   Office Equipment Expense: Replace tape drive in AS400 server at City Hall. Costs shared with Water and Sewer
16   Telephone –split Finance, Water, Sewer
      *VOIP  $16 per month
20   Mileage reimbursement (per the IRS rate)
22   Conduent (software support and hardware maintenance), $4,000, GASB reports (CalPERS) $870
      **Loan servicing (Self Help Enterprises)
      **Muni Services ~Contract (Sales Tax auditing) $520 per quarter plus 25% of recovered sales tax
      **EMD – IT contract
      Culligan, Calif Business Machines (copier–copies and maint)
24   CSMFO  Calif Society of Municipal Finance Officers
25   Conference (30% Finance, 30% Water, 30% Sewer (League of Calif, CSMFO)
<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Salaries - Regular</td>
<td>$82,300</td>
<td>$90,075</td>
<td>$86,000</td>
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<tr>
<td>4</td>
<td>Disability Insurance</td>
<td>$900</td>
<td>$900</td>
<td>$913</td>
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<td>5</td>
<td>Retirement &amp; Life Insurance</td>
<td>$27,510</td>
<td>$29,558</td>
<td>$13,350</td>
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<tr>
<td>6</td>
<td>Social Security - Medicare</td>
<td>$1,250</td>
<td>$1,788</td>
<td>$1,300</td>
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<td>8</td>
<td>Health Insurance</td>
<td>$24,000</td>
<td>$24,000</td>
<td>$15,200</td>
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<td>9</td>
<td>Workers’ Compensation</td>
<td>$7,000</td>
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<td>$7,800</td>
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<td>Office Expense</td>
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<td>$331</td>
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<td>12</td>
<td>Special Department Expense</td>
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<td>$4,650</td>
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<td>13</td>
<td>Office Equipment Expense</td>
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<td>$-</td>
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<td>15-1</td>
<td>Advertising</td>
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<td>$1,724</td>
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<tr>
<td>15-2</td>
<td>Elections</td>
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<td>$511</td>
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<td>16</td>
<td>Telephone</td>
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<td>17</td>
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<td>$760</td>
<td>$1,500</td>
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<td>$55</td>
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<td>$23,500</td>
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<tr>
<td>19-2</td>
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<td>$1,635</td>
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<tr>
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<td>Maintenance &amp; Operation of Vehicles</td>
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<td>$-</td>
<td>$500</td>
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<tr>
<td>21-1</td>
<td>Engineering Fees</td>
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<td>Attorney Fees</td>
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<td>Ordinance Publication</td>
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<td>21-6</td>
<td>Planning Services</td>
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<td>Economic Development</td>
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<td>Contractual Services</td>
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<td>$15,000</td>
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<td>22-1</td>
<td>Fire Protection</td>
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<td>$37,860</td>
<td>$152,000</td>
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<tr>
<td>22-2</td>
<td>Animal Control</td>
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<td>$51,428</td>
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<td>22-3</td>
<td>Admin Service TU CO</td>
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<td>$17,329</td>
<td>$18,000</td>
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<td>23</td>
<td>Insurance, Bonds &amp; Retirement</td>
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<td>Membership/ Dues/Subscriptions</td>
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<td>33</td>
<td>Personnel Expense</td>
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<td>$599</td>
<td>$3,000</td>
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<tr>
<td>50</td>
<td>Donation</td>
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<td>$4,000</td>
<td>$-</td>
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<td>51</td>
<td>Chamber of Commerce</td>
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<td>$7,500</td>
<td>$-</td>
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<tr>
<td></td>
<td><strong>CAPITAL</strong></td>
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<tr>
<td>74</td>
<td>General Fund Capital Items</td>
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<tr>
<td>75</td>
<td>Other use of funds</td>
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<tr>
<td>75001</td>
<td>Vehicle Replacement</td>
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<td>-</td>
<td>$39,000</td>
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<tr>
<td></td>
<td><strong>TOTAL GENERAL GOVERNMENT</strong></td>
<td>$744,365</td>
<td>$687,604</td>
<td>$787,268</td>
</tr>
</tbody>
</table>
Personnel costs
Deputy City Clerk/Personnel Officer 25%
Animal Control 70%
Community Services Director 10%
Recreation Staff (dog licensing) 10%
Accounting Assistant 10%
Accounting Assistant (payroll) 30%

12 Area Agency on Aging $1,000

15-1 Publishing Legal Notices, recruitment notices
18 Property Taxes (Pistol Range)
19 Repairs - City Buildings
19-1 Repairs on City House
19-2 Code Enforcement (Property clean up, graffiti clean up, supplies, mailings, citations)
21-1 Engineering (Quad Knopf)
21-2 Attorney Fees, Liebert Cassidy annual membership

21-4 Audit Fees
21-5 Web Hosting
21-6 Planning contract with Collins & Schoettler, LAFCO $4,316, Dept of Conservation, TCAG

21-7 EDC (Economic Development Contribution), Sequoia Tourism Council

22 Contractual services: Conduent (ACS) (software & hardware support), Outsource Services: EMD-IT contract
   Keep it safe, Olson Computer- Internet service
22-1 Contract for Fire Protection Services (Tulare County)
   *Haz Mat costs (City of Visalia)
22-2 Animal Control budget

23 General Fund cost for Liability (Property, Auto and Physical)
   and Self Insurance cost for Liability Insurance.

24 Membership: League of California Cities, Liebert Cassidy, South San Joaquin and ICBO.

33 Personnel costs: Drug testing, Drivers License upgrades, physicals, Education reimbursement program

50 Donations:
51 Chamber of Commerce Donation
52 Contingency: emergency items

CAPITAL

74
75 General fund reserves $ 50,000
75-01 Vehicle Replacement Reserve
   *Streets $ 8,000
   *Community Service $ 11,000
   *Lt Engine (fire) $ 20,000
   $ 39,000
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<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
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**CAPITAL**

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<th>ADOPTED 2017/2018</th>
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Employees: 18
Chief, 1- Lieutenant, 3- Sergeant(s), 12 –Police Officers. 2– Office staff

11 Office Supplies
12 Special Dept Supplies ~$25,000 (Fingerprinting, youth program support, community events
12.001 K9 Program $5,000
12.002 Special Programs $15,000 **expenditures of donations
12.004 Juvenile Diversion Program $1,000
13 Equipment Maintenance/Replacement, software upgrades
14 Uniform Allowance– New Hire Employees, Replacement of damaged items.
16 Communications: AT&T(live scan), Frontier(fax), EMD(phones),Verizon wireless(PD units)
19 Janitorial services & general maintenance to buildings
**paint and repair upper extension
20 Vehicle Maintenance and Fuel
22 Contractual Services: Valley Expetec, ADSI $1,400mo, Dispatch Services, Booking Fees,
Medical Exams, Lab Fees, and Parking Citations (Judicial Data)
24 Memberships/Dues/Subscriptions: Calif Police Chiefs Assoc. (CPCA)
I.A.C.P. Code Enforcement, TU CO Chiefs Association
25 Chiefs Conference, T.C. Chiefs Retreat
26 Training $10,000 (non reimbursement training, range supplies)
26-1 POST training$12,000 (reimbursement from the state)
27-016 COPS $5,000 juvenile program
27-017 salaries, digital core crime scene system (server) $31,000
27-018 completion of range construction $20,000, body camera $5,000
33 Pre employment physicals, drug testing, shots, Education reimbursement
34 Radios, Radio Maintenance
35 Vests, Handcuffs, Holsters

CAPITAL
71.001–002 Vehicle Debt principal and interest
74 Equipment Replacement
75–1 Vehicle Replacement Reserves
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<td>Salaries - Overtime</td>
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<td>29</td>
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<td><strong>Subtotal Streets</strong></td>
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<td>$275,995</td>
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</table>

**CAPITAL**

| 71.003   | Street Project (2) 100% reimbursable | $572.00       | $938,000         |
| 72       | Property improvements            | $                        | $22,000          |
| 73       | Alley Projects                   | $42,000                    | $42,000          |
| 74       | Equipment Replacement            | $130,022                   | $25,000          |
|          |                                  | $42,000                    | $130,594         | $1,027,000       |

**Alley projects are covered with alley reserves received on a monthly bases through the sanitation contract.**

| TOTAL STREETS   | $308,330   | $406,588  | $1,336,250 |

PAGE 10
<table>
<thead>
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<th>Personnel costs - 10 employees</th>
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<td>Public Works Director</td>
<td>25%</td>
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<tr>
<td>Admin Assistant</td>
<td>35%</td>
</tr>
<tr>
<td>Animal Control/Code Enforcement</td>
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</tr>
<tr>
<td>Operating Manager</td>
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</tr>
<tr>
<td>Mechanic</td>
<td>20%</td>
</tr>
<tr>
<td>Street Sweeper</td>
<td>100%</td>
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</table>

2. Hourly employee costs for street sweeping
11. Supplies for the office (shared with Water & Sewer)
12. Supplies to operate the streets dept
14. Clothing, Boots
19. Costs to maintain the grounds & building and supplies
20. Vehicle maintenance and fuel
24. Dues: IMSA, Underground Service Alert
25. Meetings regarding streets operations
26. Training courses for the street dept
29. Street maintenance costs (paint, signs, cold mix, concrete, patching, irrigation, lumber)
33. Pre-employment physicals, Drug testing, Drivers License upgrades, education reimbursements

CAPITAL

71.003 CMAQ street project (FY 2018 Glaze Avenue stabilization project CML 5195(018) Reimbursable grant
HSIP Project

72. Property Improvements (Slurry seal public parking lots: by city hall, next to wildflower café and next to exeter irrigation district
73. Alley projects (all alley projects) *reserves set aside from Refuse contract
74. Equipment Replacement:

  Conveyor System Replacement $ 25,000
<table>
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<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
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<td><strong>$199,430</strong></td>
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**CAPITAL**

| 74       | Equipment                 |                   |                   |                   |

**TOTAL RECREATION**  

<p>|                   | <strong>$218,065</strong>     | <strong>$199,430</strong>      | <strong>$239,910</strong>      |</p>
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<td>5%</td>
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<td>5%</td>
<td>5%</td>
<td>5%</td>
<td>5%</td>
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11 paper, postage, envelopes

12 Special Departmental (Uniforms, Event Shirts, hats, equipment, awards, Easter event, Fall Festival, Christmas parade)

16 Telephone: Fax 592-3556 $ 22.00 share costs with city hall, VOIP $60.65 (3 phones)

17 Utilities-(Dobson Field lights)

20 Maintenance on Vehicles, Mileage reimbursement (per the IRS rate)

24 Kiwanis

25 Travel, conferences & Meetings

74 Equipment:
<table>
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<tr>
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<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
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**CAPITAL**

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**TOTAL PARK**

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<td>Landscape &amp; Lighting costs of Assessment Districts</td>
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<td>*Water, South Calif Edison, Lawn Service and Irrigation supplies</td>
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<td>Tree trimming (funds received from TU CO TAX Collector to cover costs)</td>
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<tr>
<td>Park capital</td>
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<tr>
<td>Equipment</td>
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Total: $
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<td><strong>Subtotal Water</strong></td>
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<td>71 1</td>
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<td>74</td>
<td>Equipment Replacement</td>
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<td>74-3</td>
<td>Water Meter Project</td>
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<tr>
<td>75-01</td>
<td>Vehicle Replacement Reserves</td>
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<td><strong>TOTAL WATER</strong></td>
<td></td>
<td><strong>$1,517,750</strong></td>
<td><strong>$1,467,749</strong></td>
<td><strong>$1,397,454</strong></td>
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</table>
Personnel Costs (14 employees)

City Administrator 25% Operating Manager 40%
Deputy City Clerk/Personnel 25% Operator II 20%
Finance Director 27% Maint. 1 (3) 50%
Public Works Director 40% Maint. 1 (1) 45%
Admin Assistant 40% Maint 1 (1) 20%
Accounting Assistant (2) 30% Mechanic II 20%

11 25% of the cost of office supplies and postage for the Utility Billings
12 01 New meters & repairs, water well testing (BSK associates)
    SJVR annual permits – San Joaquin Valley Railroad 10/1 – 9/30
12 02 Repairs and maintenance
12 03 Smart Meters– service fee for each account .78
12 04 Fire hydrants and maintenance
13 Office Equipment:
14 Boots
16 30% of the cost of Administration and Finance.
17 20% of the cost of General Government.
19 25% of the cost of General Government.
21 Engineering Services, Liebert Cassidy  Legal Consultation, Attorney
22 Conduent –Software maintenance and support, EMD-IT Support, Internet Service
23 Liability Insurance.
26 WWTP Examination, Certificates
33 Personnel costs: Pre-employment physicals, drug testing, vaccinations, Education reimbursement program

71.003 Monitoring well for ground water
74 Equipment Replacement NONE

$ -
75-01 Vehicle Replacement Reserves $ 8,000
<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Salaries – Regular</td>
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<td>$ 44,644</td>
<td>$ 54,800</td>
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<td>Disability Insurance</td>
<td>$ 475</td>
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<td>$ 555</td>
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<td>5</td>
<td>Retirement &amp; Life Insurance</td>
<td>$ 13,000</td>
<td>$ 13,306</td>
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<td>Social Security – Medicare</td>
<td>$ 700</td>
<td>$ 613</td>
<td>$ 800</td>
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<td>8</td>
<td>Health Insurance</td>
<td>$ 9,500</td>
<td>$ 9,500</td>
<td>$ 10,000</td>
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<tr>
<td>9</td>
<td>Workers’ Compensation</td>
<td>$ 4,000</td>
<td>$ 4,000</td>
<td>$ 5,000</td>
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<tr>
<td>11</td>
<td>Office Expense</td>
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<td>$ 5,769</td>
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<td>$ 1,500</td>
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<td>$ 1,450</td>
<td>$ 475</td>
<td>$ 525</td>
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<td>Utilities</td>
<td>$ 6,800</td>
<td>$ 6,273</td>
<td>$ 6,800</td>
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<tr>
<td>19</td>
<td>Maint of Bldgs/Struct/Grounds</td>
<td>$ 1,000</td>
<td>$ 164</td>
<td>$ 1,000</td>
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<td>Contract Services</td>
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<td>22</td>
<td>Maintenance Contracts</td>
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<td>Insurance, Bonds &amp; Retirement</td>
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<td>29</td>
<td>Alley Repair</td>
<td>$ 42,000</td>
<td>$ 38,975</td>
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<td>34-1</td>
<td>Franchise Fee(Sanitation Contractor)</td>
<td>$ 51,000</td>
<td>$ 48,720</td>
<td>$ 53,500</td>
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<tr>
<td>34-2</td>
<td>Street Sweeping/Leaf Collection</td>
<td>$ 51,000</td>
<td>$ 48,720</td>
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<td><strong>Subtotal Sanitation</strong></td>
<td><strong>$ 1,070,925</strong></td>
<td><strong>$ 1,007,074</strong></td>
<td><strong>$ 1,112,290</strong></td>
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**TOTAL SANITATION**  
$ 1,070,925  
$ 1,007,074  
$ 1,112,290
## Personnel costs
Total employees (11)

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<thead>
<tr>
<th>Role</th>
<th>Percentage</th>
<th>Notes</th>
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<tr>
<td>PW Director</td>
<td>10%</td>
<td>Admin Assistant (PW)</td>
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<tr>
<td>City Administrator</td>
<td>3%</td>
<td>Accounting Assistant Assist (UB Clerk)</td>
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<tr>
<td>Finance Director</td>
<td>4%</td>
<td>Accounting Assistant Assist (Payroll/ca)</td>
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<td>Community Services Director</td>
<td>5%</td>
<td>Accounting Assistant (A/P)</td>
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<tr>
<td>Operating Manager</td>
<td>5%</td>
<td>CS accounting assist (2)</td>
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</table>

25% of the cost of office supplies, postage for Utility Billing
33% of the Utility Billing print and mail outsource costs

12 Debris removal, C & D removal, demolition

13 Office Equipment upgrades:
**shared with Gen Fund, Water and Sewer

16 Frontier: Fax line 592-3556 –Shared costs with water and sewer

17 Utilities (costs shared with sewer, water and general government)

19 25% of the cost of General Government Bldgs

22 Refuse Contract –Refuse contract (79% of revenue received)
*MID VALLEY **2016 increase in costs for services

22 01 Conduent (software support), EMD (IT contract)

29 Alley repair costs (4% of receipts) per refuse contract

34-1 Franchise Fee 5% Refuse contract

34-2 Street sweeping and leaf collection costs to the city (5% of receipts)
**per Refuse contract
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<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
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<tbody>
<tr>
<td>1</td>
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<td>Salaries - Hourly</td>
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<td>$ 2,500</td>
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<td>3</td>
<td>Salaries - Overtime</td>
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<td>Health Insurance</td>
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<td>$ 65,500</td>
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<td>26</td>
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<td><strong>TOTAL SEWER</strong></td>
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<td><strong>$ 896,076</strong></td>
<td><strong>$ 1,536,160</strong></td>
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</table>
**Personnel costs**

<table>
<thead>
<tr>
<th>Position</th>
<th>Percentage</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Works Director</td>
<td>25%</td>
<td>Admin Assist (PW)</td>
</tr>
<tr>
<td>City Administrator</td>
<td>25%</td>
<td>Accounting Clerk (2)</td>
</tr>
<tr>
<td>Deputy City Clerk/Personnel</td>
<td>15%</td>
<td>Accounting Clerk (A/P)</td>
</tr>
<tr>
<td>Finance Director</td>
<td>26%</td>
<td>Maint I (1)</td>
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<tr>
<td>Operations Manager</td>
<td>25%</td>
<td>Maint I (1)</td>
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<tr>
<td>Operator II</td>
<td>80%</td>
<td>Maint I (2)</td>
</tr>
<tr>
<td>Mechanic II</td>
<td>20%</td>
<td>CS Clerks (1)</td>
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</tbody>
</table>

Total employees (16)

11 25% of the cost of office supplies, postage (shared with water and sanitation)
33% of the cost for postage, printing and card stock for Utility Billing

12–1 Repairs, Sewer plant testing, SJVR annual permit fees, SWRCB annual permit fees ($27,000), Sludge removal
**Clarifier repairs (Warren & Baerg) downpayment made in FY 2017, May
12–2 Lift Station Maint & Repairs
12–3 Small tools (asset less than 5,000)
13 Office equipment upgrades: share costs with water and sanitation
16 30% of the cost of Administration and 30% of the cost of Finance Dept.
17 20% of the cost of General Government Buildings.
19 Plant maint & lab equip replacement & 25% share of Gov't Bldgs
21 Engineering: (contract with Quad Knopf) treatment plant, sludge pond inspections
22 XEROX (ACS) ~Software maintenance and support, EMD~IT Support, Internet Service
23 Liability Insurance (Property) CSJVRMA
24 APWA, CRWA, Underground Service Alert, CWEA=CSJ section
26 WWTP Examination, Certificate costs
33 Personnel costs: Boots, Education Reimbursement program

**CAPITAL**

71 Sewer Lift Station upgrades $25,000
71–1 USDA Loan (5 mil sewer project 2003) 40yr loan (34 years remaining) $127,000
71–3 Ground water monitoring wells ($75,000 budgeted FY16, not expended)
73–001 Sludge Bed Lining (2) $335,000
74 Lift Station Relocation $200,000
75–01 Vehicle Replacement Reserves $8,000
<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>31</td>
<td>Street Lighting</td>
<td>$ 95,000</td>
<td>$ 86,105</td>
<td>$ 95,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>73</td>
<td>Street Projects</td>
<td>$ 95,000</td>
<td>$ 29,000</td>
<td>$ 95,000</td>
</tr>
<tr>
<td>74</td>
<td>Equipment</td>
<td>$ 21,400</td>
<td>$ 10,827</td>
<td>-</td>
</tr>
<tr>
<td>75</td>
<td>Transfer to Gen Fund Streets</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
<td>$ 100,000</td>
</tr>
<tr>
<td></td>
<td>TOTAL CAPITAL</td>
<td>$ 216,400</td>
<td>$ 139,827</td>
<td>$ 195,000</td>
</tr>
</tbody>
</table>

**MAINTENANCE & OPERATION**

- Street Lighting

**CAPITAL**

- Street Projects
- Equipment
- Transfer to Gen Fund Streets

**TOTAL GAS TAX**

- $ 311,400
- $ 225,932
- $ 290,000
<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>41</td>
<td>Business Assistance Loans</td>
<td>$500,000</td>
<td>$</td>
<td>$500,000</td>
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</table>

(EDBG)Economic Development Business Grant Revolving funds
Business assistance funds for job creation and retention.

EDBG REVOLVING TOTAL $500,000 $ $500,000
### CDBG REVOLVING PROGRAM INCOME FUND

<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>Admin charges</td>
<td>$ 10,000</td>
<td>$ 21,150</td>
<td>$ 10,000</td>
</tr>
<tr>
<td>36</td>
<td>Loans/Grants</td>
<td>$ 50,000</td>
<td>$ 95,323</td>
<td>$ 50,000</td>
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<tr>
<td>36-02</td>
<td>Activity Delivery</td>
<td>$ 5,000</td>
<td>$ 7,964</td>
<td>$ 5,000</td>
</tr>
</tbody>
</table>

Revolving funds are received from loan payoffs. These funds are available for rehabilitation and housing acquisition for qualifying individuals.

17% of the payoffs received can be used for General Administration costs: City Admin and Loan Servicing contracted costs.

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG REVOLVING TOTAL</td>
<td>$ 65,000</td>
<td>$ 124,437</td>
<td>$ 65,000</td>
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</tr>
<tr>
<td>ACCT NO.</td>
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<td>BUDGET 2016/2017</td>
<td>TO DATE 6/20/2017</td>
<td>ADOPTED 2017/2018</td>
</tr>
<tr>
<td>----------</td>
<td>------------------------------------------</td>
<td>------------------</td>
<td>-------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>73</td>
<td>Street Projects</td>
<td>$ 150,000</td>
<td>$ 30,397</td>
<td>$ 150,000</td>
</tr>
<tr>
<td>76</td>
<td>Transfer to general fund (streets)</td>
<td>$ 150,000</td>
<td>$ 150,000</td>
<td>$ 150,000</td>
</tr>
<tr>
<td>73</td>
<td>Slurry Seal various streets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>76</td>
<td>Transfer to the General Fund to pay for Salaries, Benefits &amp; Street Maintenance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL TRANSPORTATION</strong></td>
<td><strong>$ 300,000</strong></td>
<td><strong>$ 180,397</strong></td>
<td><strong>$ 300,000</strong></td>
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</table>
# Home Revolving Program Income Fund

<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>12</td>
<td>Home PI Administration</td>
<td>$200</td>
<td>$-</td>
<td>$200</td>
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<tr>
<td>22</td>
<td>Loan Servicing</td>
<td>$2,500</td>
<td>$3,272</td>
<td>$2,500</td>
</tr>
<tr>
<td>41-1</td>
<td>Loans</td>
<td>$50,000</td>
<td>$-</td>
<td>$50,000</td>
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</table>

**Home Program Income**

<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>22</td>
<td>Loan Portfolio Servicing – Contract with Self Help Enterprises</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**Total Home Program Income**

<table>
<thead>
<tr>
<th></th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$52,700</td>
<td>$3,272</td>
<td>$52,700</td>
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</tbody>
</table>
## INTER-SERVICE FUND
### INSURANCE

<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Salaries - Regular</td>
<td>$ 40,800</td>
<td>$ 38,383</td>
<td>$ 29,550</td>
</tr>
<tr>
<td>4</td>
<td>Disability Insurance</td>
<td>$ 365</td>
<td>$ 200</td>
<td>$ 250</td>
</tr>
<tr>
<td>5</td>
<td>Retirement &amp; Life</td>
<td>$ 14,600</td>
<td>$ 15,019</td>
<td>$ 4,700</td>
</tr>
<tr>
<td>6</td>
<td>Social Security - Medicare</td>
<td>$ 600</td>
<td>$ 629</td>
<td>$ 425</td>
</tr>
<tr>
<td>7</td>
<td>Unemployment</td>
<td>$</td>
<td>$ 707</td>
<td>$ 1,000</td>
</tr>
<tr>
<td>8</td>
<td>Health Insurance</td>
<td>$ 5,860</td>
<td>$ 3,000</td>
<td>$</td>
</tr>
<tr>
<td>9</td>
<td>Workers Compensation</td>
<td>$ 3,450</td>
<td>$ 1,725</td>
<td>$ 2,750</td>
</tr>
<tr>
<td>23</td>
<td>Insurance, Bonds &amp; Retirement</td>
<td>$ 10,000</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>23-1</td>
<td>Disability, Life, Dependent</td>
<td>$ 30,650</td>
<td>$ 24,869</td>
<td>$ 25,000</td>
</tr>
<tr>
<td>23-2</td>
<td>Health Insurance</td>
<td>$ 487,500</td>
<td>$ 465,674</td>
<td>$ 565,000</td>
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<tr>
<td>23-3</td>
<td>Workers Compensation</td>
<td>$ 219,000</td>
<td>$ 218,168</td>
<td>$ 228,500</td>
</tr>
<tr>
<td>23-4</td>
<td>Liability Insurance</td>
<td>$ 150,000</td>
<td>$ 201,887</td>
<td>$ 157,000</td>
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<tr>
<td>23-5</td>
<td>Self Funded Dental/Vision</td>
<td>$ 66,500</td>
<td>$ 40,546</td>
<td>$ 63,000</td>
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<tr>
<td>25</td>
<td>Travel, Conferences &amp; Meetings</td>
<td>$ 500</td>
<td>$</td>
<td>$ 500</td>
</tr>
<tr>
<td>33</td>
<td>Settlement Costs</td>
<td>$ 5,000</td>
<td>$</td>
<td>$</td>
</tr>
</tbody>
</table>

Total Insurance fund | $ 1,034,825 | $ 1,010,807 | $ 1,077,675

*The is a Inter service fund for city wide insurance activity. Insurance costs are charge to each fund and dept based on employee salary allocations, then transferred to the insurance fund for payment. All health benefit costs are paid out of the Inter Service Fund.

**TOTAL INTER SERVICE FUND (INSURANCE)** | $ 1,034,825 | $ 2,021,614 | $ 1,077,675
<table>
<thead>
<tr>
<th>ACCT NO</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>50</td>
<td>General Admin 12-STBG 8386</td>
<td>$ 1,344</td>
<td>$ 4,560</td>
<td>$ 3,000</td>
</tr>
<tr>
<td>50-1</td>
<td>Activity Delivery 12-STBG-8386</td>
<td>$ 100,000</td>
<td>$ 23,969</td>
<td>$ 100,000</td>
</tr>
<tr>
<td>50-2</td>
<td>Loans/Grants 12-STBG-8386</td>
<td>$ 407,500</td>
<td>$ 275,637</td>
<td>$ 200,000</td>
</tr>
<tr>
<td>50-3</td>
<td>Curb, Gutter &amp; Sidewalk</td>
<td>$ 92,500</td>
<td>$ -</td>
<td>$ -</td>
</tr>
</tbody>
</table>

**CDBG grant expires September 30, 2017**

*CDBG=Community Development Block Grant*
<table>
<thead>
<tr>
<th>ACCT NO.</th>
<th>DESCRIPTION</th>
<th>BUDGET 2016/2017</th>
<th>TO DATE 6/20/2017</th>
<th>ADOPTED 2017/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measure R</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>29-01</td>
<td>Local Projects</td>
<td>$1,500,000</td>
<td>$8,000</td>
<td>$1,500,000</td>
</tr>
<tr>
<td>29-2</td>
<td>Regional Projects</td>
<td>$4,500,000</td>
<td>$157,075</td>
<td>$4,000,000</td>
</tr>
</tbody>
</table>

**Capital Local Project:**
- Palm reconstruction

**Capital Regional Projects:**
- Visalia Rd Project
- Belmont Construction

**TOTAL MEASURE R**
- $6,000,000
- $165,075
- $5,500,000
### CITY OF EXETER SALARY SCHEDULE
#### FY 2017/2018

<table>
<thead>
<tr>
<th>Miscellaneous Classifications</th>
<th>Step A</th>
<th>Step B</th>
<th>Step C</th>
<th>Step D</th>
<th>Step E</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2017-2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City Administrator</td>
<td>10,401</td>
<td>10,921</td>
<td>11,358</td>
<td>11,811</td>
<td>12,284</td>
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<tr>
<td>Finance Director</td>
<td>7,254</td>
<td>7,636</td>
<td>8,038</td>
<td>8,460</td>
<td>8,906</td>
</tr>
<tr>
<td>Community Services Director</td>
<td>6,741</td>
<td>7,094</td>
<td>7,471</td>
<td>7,861</td>
<td>8,274</td>
</tr>
<tr>
<td>Public Works Director</td>
<td>6,741</td>
<td>7,094</td>
<td>7,471</td>
<td>7,861</td>
<td>8,274</td>
</tr>
<tr>
<td>Deputy City Clerk/Personnel Officer</td>
<td>5,017</td>
<td>5,282</td>
<td>5,557</td>
<td>5,849</td>
<td>6,155</td>
</tr>
<tr>
<td>Operations Manager</td>
<td>5,383</td>
<td>5,651</td>
<td>5,935</td>
<td>6,231</td>
<td>6,543</td>
</tr>
<tr>
<td>Chief Operator</td>
<td>4,525</td>
<td>4,760</td>
<td>5,017</td>
<td>5,268</td>
<td>5,532</td>
</tr>
<tr>
<td>Operator II, Water/Wastewater</td>
<td>4,087</td>
<td>4,301</td>
<td>4,527</td>
<td>4,765</td>
<td>5,017</td>
</tr>
<tr>
<td>Operator I, Water/Wastewater</td>
<td>3,880</td>
<td>4,086</td>
<td>4,298</td>
<td>4,525</td>
<td>4,760</td>
</tr>
<tr>
<td>Maintenance Person III</td>
<td>3,694</td>
<td>3,890</td>
<td>4,093</td>
<td>4,309</td>
<td>4,534</td>
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<tr>
<td>Maintenance Person II</td>
<td>3,389</td>
<td>3,566</td>
<td>3,755</td>
<td>3,951</td>
<td>4,159</td>
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<tr>
<td>Maintenance I</td>
<td>3,021</td>
<td>3,182</td>
<td>3,350</td>
<td>3,529</td>
<td>3,711</td>
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<tr>
<td>Mechanic II</td>
<td>3,683</td>
<td>3,878</td>
<td>4,082</td>
<td>4,295</td>
<td>4,522</td>
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<tr>
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<td>3,176</td>
<td>3,345</td>
<td>3,519</td>
<td>3,705</td>
<td>3,899</td>
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<tr>
<td>Administrative Assistant</td>
<td>3,176</td>
<td>3,345</td>
<td>3,519</td>
<td>3,705</td>
<td>3,899</td>
</tr>
<tr>
<td>Office Assistant</td>
<td>2,769</td>
<td>2,907</td>
<td>3,054</td>
<td>3,206</td>
<td>3,368</td>
</tr>
<tr>
<td>Senior Clerk Dispatcher</td>
<td>3,555</td>
<td>3,744</td>
<td>3,939</td>
<td>4,146</td>
<td>4,364</td>
</tr>
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<td>3,473</td>
<td>3,656</td>
<td>3,846</td>
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<tr>
<td>Dial-A-Ride Driver</td>
<td>2,904</td>
<td>3,052</td>
<td>3,206</td>
<td>3,360</td>
<td>3,533</td>
</tr>
<tr>
<td>Recreation Supervisor</td>
<td>3,555</td>
<td>3,744</td>
<td>3,939</td>
<td>4,146</td>
<td>4,364</td>
</tr>
<tr>
<td>Recreation Leader</td>
<td>2,769</td>
<td>2,907</td>
<td>3,054</td>
<td>3,206</td>
<td>3,368</td>
</tr>
<tr>
<td>Animal Control/Code Enforcement</td>
<td>3,093</td>
<td>3,253</td>
<td>3,425</td>
<td>3,608</td>
<td>3,794</td>
</tr>
</tbody>
</table>

Effective July 1, 2017:
Table represents a 2.0% salary increase for all union members

All salaries shown are monthly amounts.

### Police Classifications

<table>
<thead>
<tr>
<th>Police Classifications</th>
<th>Step A</th>
<th>Step B</th>
<th>Step C</th>
<th>Step D</th>
<th>Step E</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief of Police</td>
<td>8,387</td>
<td>8,806</td>
<td>9,158</td>
<td>9,525</td>
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<tr>
<td>Lieutenant</td>
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<td>7,388</td>
<td>7,684</td>
<td>7,991</td>
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<tr>
<td>Sergeant</td>
<td>5,513</td>
<td>5,789</td>
<td>6,078</td>
<td>6,382</td>
<td>6,700</td>
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<tr>
<td>Police Officer</td>
<td>4,320</td>
<td>4,536</td>
<td>4,761</td>
<td>5,000</td>
<td>5,250</td>
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</tbody>
</table>

Table represents a 2.0% salary increase to every classification, Chief exempt.
C, D, and E Steps for Lieutenant and Chief are 4% intervals from prior step.
ALL sworn classifications include 2% for Uniform Allowance Conversion as of 7/1/2014 - The $900 per year uniform allowance has been eliminated

E-Step Police Officer is the benchmark position upon which linked formulas are based.
### Miscellaneous

<table>
<thead>
<tr>
<th>Classifications</th>
<th>Step A</th>
<th>Step B</th>
<th>Step C</th>
<th>Step D</th>
<th>Step E</th>
<th>Allocated Positions</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Administrator</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
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</tr>
<tr>
<td>Finance Director</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Community Services Director</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Public Works Director</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Deputy City Clerk/Personnel Officer</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Operation Manager</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
<td></td>
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<tr>
<td>Chief Operator</td>
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<td>0</td>
<td></td>
</tr>
<tr>
<td>Operator II, Water/Wastewater</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Operator I, Water/Wastewater</td>
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<td>0</td>
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</tr>
<tr>
<td>Maintenance Person III</td>
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</tr>
<tr>
<td>Maintenance Person II</td>
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<td>0</td>
<td></td>
</tr>
<tr>
<td>Maintenance I</td>
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<td>1</td>
<td>1</td>
<td>2</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Mechanic II</td>
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<td></td>
</tr>
<tr>
<td>Accounting Assistant</td>
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<td>1</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Assistant</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Senior Clerk Dispatcher</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Clerk Dispatcher</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Recreation Supervisor</td>
<td></td>
<td></td>
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</table>

2% salary increase effective July 1, 2016
2% salary increase effective July 1, 2017

All salaries shown are monthly amounts

### Police

<table>
<thead>
<tr>
<th>Classifications</th>
<th>Step A</th>
<th>Step B</th>
<th>Step C</th>
<th>Step D</th>
<th>Step E</th>
<th>Allocated Positions</th>
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</thead>
<tbody>
<tr>
<td>Chief of Police</td>
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</table>

*E-Step Sergeant is Master Sergeant - See MOU for details

*E-Step Police Officer is the benchmark position upon which linked formulas are based.