

AGENDA

**EXETER CITY COUNCIL
TUESDAY, SEPTEMBER 12, 2023
Closed Session – 6:30 p.m.
Regular Session – 7:00 p.m.
137 North "F" Street, Exeter, California**

CITY ADMINISTRATOR
Adam Ennis
CHIEF OF POLICE
John Hall
FINANCE DIRECTOR/
CITY TREASURER
Interim Rene Miller
CITY CLERK
Shonna Oneal

MAYOR
Frankie Alves
MAYOR PRO TEM
Justin Mills
COUNCIL MEMBERS
Jacob Johnson
Vicki Riddle
Barbara Sally

PUBLIC WORKS DIRECTOR
Daymon Qualls
CITY ATTORNEY
Julia Lew
CITY PLANNER
Greg Collins
CITY ENGINEER
Spencer Supinger

Staff Reports related to items on the agenda are available on the City's website at www.cityofexeter.com and available for viewing at the Council Chambers.



6:30 p.m.

A. CALL TO ORDER CLOSED SESSION

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS - Comments from the public are limited to items listed on the closed session matters (GC 54954.3a). Speakers will be allowed three minutes. Please begin your comments by stating your name and providing your city of residence.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

1. 54956.9(d)(1) Conference with Legal Counsel re: Existing Litigation
Exeter Irrigation District v. Smee Homes, Inc. et al.
Tulare County Superior Court Case No. 301384

7:00 p.m. (Or, immediately following Closed Session)

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

E. PLEDGE OF ALLEGIANCE AND INVOCATION:

F. PUBLIC COMMENTS:

This is the time for citizens to comment on subject matters that are not on the agenda that are within the jurisdiction of the Exeter City Council. In compliance with public meeting laws, Council cannot discuss topics that are not included on the published agenda. This is also the time for citizens to comment on items listed on the Consent Calendar or to request an item from the Consent Calendar be pulled for discussion purposes. Public comments related to all pulled Consent Calendar Items and all Individual Business or Public Hearing Items that are listed on this agenda will be heard at the time that item is discussed or at a time the Public Hearing is opened for comment.

In fairness to all who wish to speak tonight, comments shall be limited to five (5) minutes for each individual, ten (10) minutes for an individual representing a group, and thirty (30) minutes overall for the entire public comment period, unless otherwise indicated by the Mayor. Although not required, speakers are asked to begin their comments by stating their name and city of residence.

G. SPECIAL PRESENTATIONS (if any):

- a. **Resolution of Commendation** – Presentation of Resolution of Commendation to Operations Manager Dan Espinola.

H. CONSENT CALENDAR:

Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Approve regular minutes of August 22, 2023
2. Payment of Bills
3. Payroll August 18, 2023 & September 1, 2023
4. Treasurer Report: January 2023, February 2023, March 2023, April 2023, and May 2023
5. Authorize the City Administrator to enter into a purchase agreement for one (1) 2022 Dodge Ram 5500 utility truck with Jim Manning Dodge, Inc. of Dinuba, CA in the amount of \$81,580.99.
6. Authorize the City Administrator to execute a sole source agreement with Liebert, Cassidy, Whitmore of Fresno, California for special services to assist with labor negotiations in an amount not to exceed \$30,000 and appoint Shelline Bennett as lead negotiator for the City.
7. Award and authorize the City Administrator to execute an agreement with the lowest responsible bidder, Pavement Coatings Co., of Sacramento, CA in an amount of \$330,606.80 for construction of the SB 1 FY 23 Cape Seal and Micro Surfacing Project and authorize a 10% contingency amount (\$33,060.68) for potential extra work.
8. Approve a revision to a portion of the previously approved street closure for the annual Fall Festival, to reflect the opening of Pine St. and Rocky Hill between B St. and D St. and continuing the street closure on Pine St. from D St to F St. after the conclusion of the parade until 5:00 p.m. on Saturday October 14, 2023, subject to the conditions outlined.
9. Authorize the City Administrator to execute an Extra Work Authorization with the City's contract City Engineer firm – QK, in an amount not to exceed \$38,001 for construction observation services for the Yokohl Landing Subdivision Project.
10. Authorize the City Administrator to enter into an agreement with Technicon Engineering Services of Fresno, CA to perform testing and inspection services on the Police Department/City Administration Building in the amount of \$12,216.00.

- 11. Adopt Resolution 2023-25 amending the 2023/24 salary schedule and personnel allocation effective September 25, 2023, to reflect the following: Adding the classifications and setting the salary range of a Finance Manager, deleting the Financial Analyst classification and adding the Finance Manager classification to the personnel allocation, and increasing the rate of pay by 5% for the Finance Director.
- 12. Adopt resolution 2023-26 permitting the exemption from the sign ordinance for the proposed Kiwanis Club gateway sign, located in the public right-of-way at the intersection of N. B Street and E. Pine Street.

I. INDIVIDUAL BUSINESS ITEMS:

Comments related to Individual Business and Public Hearing Items are limited to three minutes per speaker, for a maximum of 30 minutes per item. The Mayor may reasonably limit or extend the public comment period to preserve the Council's interest in conducting efficient, orderly meetings.

- 1. Consideration of appointment of Eekhong Franco to the position of Finance Director/City Treasurer effective September 25, 2023, and authorization for the Mayor and City Administrator to execute a contract with Ms. Franco to serve in that capacity until June 30, 2024, beginning at Step A in the salary schedule for the position (currently at a monthly rate of \$8,327) – City Administrator Adam Ennis
- 2. Appoint either Virginia Padilla or Joel A. Miller to the Measure R Citizens Oversight Committee Representative position for a two-year term – City Administrator Adam Ennis
- 3. Receive information regarding the 2023 Audit of the City’s Southern California Edison accounts – Public Works Director Daymon Qualls

J. CITY COUNCIL ITEMS OF INTEREST

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

L. ADJOURN REGULAR MEETING

State of California)
County of Tulare) ss.
City of Exeter)

I declare under penalty of perjury that I am employed by the City of Exeter, in the Administrator’s Office; and that I posted this Agenda on the bulletin board in the Finance Office and on the bulletin board outside of City Hall on September 8, 2023

Christina Dias

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In compliance with the Americans with Disabilities Act, and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the City Clerk (559) 592-9244. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet. (28 CFR 35.102-35.104 ADA Title II)
Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at City of Exeter, Administration Office 100 N. C Street, Exeter CA during normal business hours.