

EXETER CITY COUNCIL ACTION MINUTES
September 26, 2023

A closed session of the City Council, City of Exeter was held on Tuesday, September 26, 2023, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Shonna Oneal, and Julia Lew

A. CALL TO ORDER CLOSED SESSION

Mayor Alves called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned to closed session at 6:30 p.m.

1. 54956.95 Consideration of Liability Claims
Claimant: Jose Cristian
Claimed Against: City of Exeter

A regular session of the City Council, City of Exeter was held on Tuesday, September 26, 2023, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, Daymon Qualls, Shonna Oneal, John Hall, Eekhong Franco, and Christina Arias

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 7:00 p.m. City Attorney Julia Lew reported on a motion by Council Member Sally, seconded by Mayor Pro Tem Mills and unanimously carried to reject the claim submitted by Jose Cristian.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Mayor Pro Tem Mills and an invocation was given by Pastor Zoll.

F. SPECIAL PRESENTATIONS:

- a. **Resolution of Commendation** – Public Works Director introduced the item and Mayor Alves presented Dan Espinola with resolution of Commendation.
- b. **Ceremonial Swearing In** – City Clerk Shonna Oneal administered the oath of office to Finance Director Eekhong Franco.

G. PUBLIC COMMENTS:

Victoria Camilleri addressed the council to express concerns for traffic congestion and excessive speed on North Crespi Avenue.

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Ralph Diaz addressed the council to thank the council for their work and to express concerns for traffic congestion on F Street and Sequoia Drive and the intersection on F Street and Marinette Avenue.

Troy Staib addressed the council to express his concerns for children's safety due to traffic congestion at Exeter Union High School.

Pamela Whitmire addressed the council to request a joint workshop for the Planning Commission and City Council.

H. CONSENT CALENDAR:

It was moved by Council Member Sally, seconded by Council Member Riddle, and unanimously carried that the items on the Consent Calendar be approved as presented.

1. Approve regular minutes of September 12, 2023
2. Payment of Bills
3. Payroll September 15, 2023
4. Treasurer Report: June 2023
5. Adopt Resolution 2023-27 Delegating Authority to File and Make Decisions on Applications for Disability Retirement to the City Administrator.
6. Reject all bids received in response to RFB 23-005, the Glaze Avenue Cape Seal and Microsurfacing Project (SB 1 FY 23 Cape Seal and Micro Surfacing Project) and authorize staff to re-advertise the RFB with the corrected specifications and bid item schedule.

I. INDIVIDUAL BUSINESS ITEMS:

1. **Presentation and discussion of status of the entrance/exit sign to Downtown Exeter by the Exeter Kiwanis.** City Administrator Adam Ennis introduced the item. Mr. Ennis introduced Jon Stearns and Charles Duby of the Exeter Kiwanis Club. Mr. Stearns and Mr. Duby provided an update on the status of the entrance/exit sign to Downtown Exeter by the Exeter Kiwanis. Following discussion, no action was requested or taken.
2. **Discussion and consideration of City participation in the Tulare County Economic.** City Administrator Adam Ennis and Airica De Olivera of the TCEDC provided a report for Council's review and consideration. Council posed questions and Mr. Ennis and Ms. De Olivera provided responses thereto. Following discussion, it was moved by Council Member Sally, seconded by Mayor Pro Tem Mills and carried 4-1 (Council Member Riddle voting no) to approve to increase annual contributions to \$5,000 and provide direction to staff on whether to include the cost in upcoming budgets.
3. **Receive information regarding the 2023 Audit of the City's Southern California Edison accounts.** Public Works Director Daymon Qualls provided a report highlighting the findings for the 2023 audit of the City's Southern California Edison Accounts. Following discussion, no action was requested or taken.
4. **Authorize the City Administrator to execute a 1-year agreement with Exeter Unified School District for the School Resource Officer Program for a fee of \$10,264.25 per month for a total of \$123,171.00 per annum payable to the City of Exeter subject to final minor conforming changes acceptable by the City Attorney; Approve the addition of a new police officer to meet the requirements of the SRO Agreement; Amend the personnel allocation to reflect this change; And allocate \$123,171 to the personnel budget of the Police Department.** Police Chief John Hall provided a report for Council's review and consideration. Following discussion, it was moved by Council Member Riddle, seconded by Council Member Sally and unanimously carried to authorize the item as presented.

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5. **Presentation of City staffing cost estimates, debt elimination, dissolution and committee options for the Landscape and Lighting Maintenance Assessment Districts and provide direction to staff regarding future maintenance for all City of Exeter Landscape and Lighting Maintenance Assessment Districts.** City Administrator Adam Ennis provided a PowerPoint presentation highlighting items of discussion and City Attorney Julia Lew provided a report for Council's review. Council posed questions and Mr. Ennis, Ms. Lew, and Public Works Director Daymon Qualls provided responses thereto. Following discussion, it was moved by Mayor Pro Tem Mills, seconded by Council Member Riddle and unanimously carried to authorize the formation of an advisory ad hoc committee per Council district, authorize staff to solicit bids for LLMAD districts and City Parks, and return to City Council for formation of an oversight standing committee at a future council meeting.

J. CITY COUNCIL ITEMS OF INTEREST

Council discussed items of interest. Mayor Alves requested that a special meeting be scheduled with planning commission and a separate special meeting with the school board.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis provided a brief update on City related items. Public Works Director Daymon Qualls provided an update on public works projects. Police Chief Hall provided an update on Police Department related items.

L. ADJOURN REGULAR MEETING

Mayor Alves adjourned the regular meeting at 9:50 p.m.

Christina Arias, Deputy City Clerk