

EXETER CITY COUNCIL ACTION MINUTES
November 14, 2023

A closed session of the City Council, City of Exeter was held on Tuesday, November 14, 2023, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Shonna Oneal, and Julia Lew.

A. CALL TO ORDER CLOSED SESSION

Mayor Alves called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned to closed session at 6:32 p.m.

1. 54957 Public Employment Classification: City Clerk
2. 54957.6 Conference with Labor Negotiators
Agency Negotiator: Adam Ennis
Employee Group: Unrepresented City Clerk

A regular session of the City Council, City of Exeter was held on Tuesday, November 14, 2023, at 7:00 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, Daymon Qualls, Shonna Oneal, John Hall, Eekhong Franco, and Christina Arias.

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 7:00 p.m. City Attorney Julia Lew reported on a motion made by Mayor Pro Tem Mills, seconded by Council Member Sally, and unanimously carried to appoint Adam Ennis as Acting City Clerk, effective November 18, 2023, until filled.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Council Member Johnson and an invocation was given by Pastor Steve Gipsen.

F. SPECIAL PRESENTATIONS:

- a. **Resolution of Commendation** – City Administrator introduced the item and Mayor Alves presented Shonna Oneal with a Resolution of Commendation.

G. PUBLIC COMMENTS:

Jeff Wilson addressed the council to express his support for the Park's portable restrooms and expressed opposition of approval for the PD restroom trailer and expressed concerns regarding various requests.

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H. CONSENT CALENDAR:

It was moved by Council Member Sally, seconded by Council Member Riddle, and unanimously carried that the items on the Consent Calendar be approved as presented.

1. **Approve regular minutes of October 10, 2023 & special minutes of November 2, 2023**
2. **Payment of Bills**
3. **Payroll October 13, 2023 & October 27, 2023**
4. **Approve a revision to a portion of the previously approved street closure for the annual City of Exeter Christmas Parade, to reflect the closure of E Street between Pine Street and Maple, and between Pine and Palm, and an extension of the Pine Street closure from F Street, continuing west to G Street, between the hours of 3:00 p.m. - 8:00 p.m. on Friday December 1, 2023, for the City of Exeter Christmas Parade, subject to the conditions previously presented.**
5. **Reject the only bid received in response to RFB 23-006, the FY-23 Annual Contract for Concrete Repairs, and authorize staff to re-advertise a modified RFB.**
6. **Authorize the City Administrator to execute an agreement with TJKM of Pleasanton, CA, in an amount not to exceed \$39,997.66 to prepare an Active Transportation Plan for the City of Exeter.**
7. **Authorize an extension of the existing agreement with the non-profit Sequoia Community Corps, a project of Community Services Employment Training, Inc. (CSET) of Tulare County, to operate a California Redemption Value (CRV) beverage container mobile buy back center on the City's property located at 314 West Firebaugh in Exeter, through June 30, 2025.**
8. **Award and authorize the City Administrator to execute a contract with Central Valley Air Conditioning of Atwater, CA in the amount of \$150,583 to perform HVAC upgrades and replacements at various City facilities and authorize a contingency amount of \$15,000 for potential unforeseen conditions.**
9. **Adopt Resolution 2023-28 amending the City's 2023/24 salary schedule and personnel allocation.**

I. INDIVIDUAL BUSINESS ITEMS:

1. **Consideration of new agreement with the City of Visalia to provide Animal Control and Shelter Services for the City of Exeter at an annual cost of \$216,900, authorize the City Administrator to execute the agreement subject to minor clarifying changes acceptable to the City Attorney and appropriate funding from the General Fund and/or Measure P Fund for the cost.** City Administrator Adam Ennis provided a PowerPoint presentation for Council's review and consideration. Council posed questions and Mr. Ennis, and City Attorney Julia Lew provided responses thereto. Following discussion, it was moved by Mayor Alves, seconded by Council Member Johnson, to authorize Mr. Ennis to negotiate and bring this item back to council for final approval.
2. **Consideration/input concerning formation of ad hoc and standing committees related to Landscape and Lighting Maintenance Districts.** City Attorney Julia Lew provided a report for council's review and consideration. Council posed questions Ms. Lew provided responses thereto. Troy Staib addressed the council regarding concerns with the LLMD standing committee. Jeff Wilson addressed the council in opposition to City's forming a LLMD standing committee. Mr. Wilson expressed his opposition to the City entering into a new agreement with the City of Visalia to provide Animal Control and Shelter Services. Mr. Staib expressed concerns regarding the Animal Control and Shelter Services' new agreement. Following discussion, council provided direction for Ms. Lew to return to council with the formation of the LLMD standing committee as a consent item.

J. CITY COUNCIL ITEMS OF INTEREST

Council discussed items of interest. Council Member Riddle requested that a Radar Speed Sign item be agendaized for a future meeting. It was the consensus of the Council to add the item requested.

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K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, Public Works Director Daymon Qualls, Police Chief John Hall, and Finance Director Eekhong Franco provided a brief update on City and department related items.

L. ADJOURN REGULAR MEETING

Mayor Alves adjourned the regular meeting at 9:40 p.m.

Christina Arias, Deputy City Clerk