

EXETER CITY COUNCIL ACTION MINUTES
January 23, 2024

A closed session of the City Council, City of Exeter was held on Tuesday, January 23, 2024, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, Eekhong Franco (Second Item) and Christina Arias (Second Item)

A. CALL TO ORDER CLOSED SESSION

Mayor Alves called the closed session to order at 6:30 p.m.

B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

Mayor Alves adjourned to closed session at 6:32 p.m.

1. 54957 Public Employment Classification: City Clerk
2. 54957.6 Conference with Labor Negotiations
Agency Negotiator: Adam Ennis
Employee Groups: All represented and unrepresented employee

A regular session of the City Council, City of Exeter was held on Tuesday, January 23, 2024, at 7:15 p.m., in the Exeter City Council Chambers, 137 North F Street.

COUNCIL PRESENT: Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

COUNCIL ABSENT: None

STAFF PRESENT: Adam Ennis, Julia Lew, Daymon Qualls, Lieutenant Inglehart, Eekhong Franco and Christina Arias.

D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)

Mayor Alves called the regular session to order at 7:15 p.m. City Attorney Julia Lew advised there was nothing to report from Closed Session.

E. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was given by Council Member Riddle and an invocation was given by Pastor Chris Genetti.

F.SPECIAL PRESENTATIONS: None

G. PUBLIC COMMENTS:

Jeff Wilson addressed the Council and expressed concern for non-local purchase of three police vehicles and expressed concerns regarding various issues including the proposed transfer center.

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Troy Staib addressed the Council and expressed concerns regarding various issues and the proposed transfer center. Mario Salvasa addressed the Council to express concerns with the transfer center.

H. CONSENT CALENDAR:

It was moved by Council Member Sally, seconded by Council Member Riddle, and unanimously carried that the items on the Consent Calendar be approved as presented.

- 1. Approve regular minutes of January 9, 2024**
- 2. Payment of Bills**
- 3. Payroll January 5, 2024**
- 4. Approve a sole source purchase in the amount of \$10,893.01 from the only regional manufacturer representative, Shape Incorporated, for one (1) NP3085.070 462 Impeller 3” Discharge, 3 HP 230V 3 Phase Flygt pump for the Vine Street sanitary sewer lift station.**
- 5. Award and authorize the City Administrator to execute a contract with Lyles Utility Construction, LLC of Fresno, CA, in the amount of \$105,880 to provide maintenance for the RAS Scum Pump Station at the Wastewater Treatment Plant and authorize a contingency amount of \$10,588 (10%) for potential unforeseen conditions.**
- 6. Request that Council award the purchase of three police vehicles in the amount of approximately \$146,130.00 and authorize the City Administrator to execute an agreement with Phil Long Ford of Denver, piggybacking The Interlocal Purchasing System (TIPS) competitively bid agreements, subject to the City Attorney’s verification of compliance with the City’s purchasing regulations. Approve a budget adjustment request to increase the appropriation for the COPS fund by \$150,000 for FY2023/2024.**

I. INDIVIDUAL BUSINESS ITEMS:

- 1. Public Hearing and approval for the Close-Out of the 2018-CDBG (Community Development Block Grant) Home Buyers Assistance and Owner-Occupied Rehab Programs.** City Administrator provided a report for Council’s review and consideration. Mayor Alves opened the public hearing at 7:43 p.m. receiving no public comment, Mayor Alves closed the public hearing at 7:43 p.m. Following a brief discussion, it was moved by Council Member Sally, seconded by Council Member Riddle and unanimously carried to approve the Close-Out of the 2018-CDBG (Community Development Block Grant) Home Buyers Assistance and Owner- Occupied Rehab Programs.
- 2. Receive an overview of the City’s sanitary sewer system, provide Council comments, and accept the updated Sanitary Sewer Master Plan for the City of Exeter.** Public Works Director, Daymon Qualls introduced the item. Mr. Qualls introduced Martin Querin, Haley Miller, Shawn Perkins, and Marisa Menchaca with QK. Haley Miller and Shawn Perkins provided a PowerPoint presentation highlighting the Sanitary Sewer Master Plan for Council’s review and consideration. Following discussion, it was moved by Council Member Sally, seconded by Mayor Pro Tem Mills and unanimously carried to accept the updated Sanitary Sewer Master Plan.
- 3. Consideration of awarding and authorizing the City Administrator to execute an agreement with the lowest responsible bidder, Perfect Care Landscape and Maintenance of Tulare, CA in a base annual amount of \$102,924 to provide landscape maintenance services for the City’s landscape and lighting districts beginning January 1, 2024, for a term of one (1) year, with four (4) optional 1-year extensions, and approval of Amendment No. 1 to said agreement establishing Levels of Service for Landscape Maintenance and amending the contract to a base annual amount of \$58,164.** Public Works Director Daymon Qualls presented a PowerPoint presentation for Council’s review and consideration. Council posed questions Mr. Qualls, City Administrator Adam Ennis, and City Attorney Julia provided responses thereto. Jeff Wilson expressed his opposition to the levels of service for the LLMD Maintenance agreement. Troy Staib addressed the council regarding concerns with levels of service for the LLMD Maintenance agreement. Mario Salvasa addressed the council regarding concerns with

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levels of service for the LLMD Maintenance agreement. Following discussion, it was moved by Mayor Pro Tem Mills, seconded by Council Member Sally and unanimously carried to approve the agreement and Amendment No. 1 establishing levels of Service for Landscape maintenance as presented.

- 4. Adopt Resolution 2024-02 amending the City's 2023/24 salary schedule changing the Chief of Police salary range effective January 1, 2024.** Finance Director Eekhong Franco provided a report for council's review and consideration. Council posed questions and Mrs. Franco provided responses thereto. Following a brief discussion, it was moved by Mayor Pro Tem Mills, seconded by Council Member Sally and unanimously carried to adopt resolution 2024-02 as presented.
- 5. Consideration of services and associated improvements for a transfer center on City owned property on the southwest corner of Palm and F Streets and direction on beginning the design and construction processes.** City Administrator, Adam Ennis introduced the item. Mr. Ennis introduced Derek Winning. Council posed questions and Mr. Winning provided responses thereto. Jeff Wilson addressed the Council during Public Comment and expressed his concerns regarding the transfer center. Troy Staib addressed the Council during Public Comment and expressed his concerns regarding the transfer center. Candance Reever addressed the council and expressed her concerns regarding the transfer center. Following discussion, it was moved by Council Member Johnson, seconded by Council Member Riddle and unanimously carried to consider the design of a transfer center without the Cross Valley Corridor.

J. CITY COUNCIL ITEMS OF INTEREST

Council discussed items of interest. Council Member Riddle requested a SB 31 endorsement letter item and a Military Banner item be agendaized for a future meeting. The Military Banner item was previously requested during the January 9, 2024 city council meeting. Following discussion, it was moved by Mayor Pro Tem Mills, seconded by Mayor Alves and unanimously carried to add the items as requested to a future meeting.

K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS

City Administrator Adam Ennis, Public Works Director Daymon Qualls, Police Lieutenant Inglehart, and Eekhong Franco provided a brief update on City and department related items.

L. ADJOURN REGULAR MEETING

Mayor Alves adjourned the regular meeting at 10:32p.m.

Christina Arias, Deputy City Clerk