

**EXETER CITY COUNCIL ACTION MINUTES****January 23, 2024**

A closed session of the City Council, City of Exeter was held on Tuesday, January 23, 2024, at 6:30 p.m., in the Exeter City Council Chambers, 137 North F Street.

**COUNCIL PRESENT:** Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Adam Ennis, Julia Lew, Eekhong Franco (Second Item) and Christina Arias (Second Item)

**A. CALL TO ORDER CLOSED SESSION**

Mayor Alves called the closed session to order at 6:30 p.m.

**B. PUBLIC COMMENTS REGARDING CLOSED SESSION MATTERS**

Mayor Alves requested those who wish to speak on matters listed on the Closed Session Agenda to do so at this time.

There were no public comments presented.

**C. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

Mayor Alves adjourned to closed session at 6:32 p.m.

1. 54957 Public Employment Classification: City Clerk
2. 54957.6 Conference with Labor Negotiations  
Agency Negotiator: Adam Ennis  
Employee Groups: All represented and unrepresented employee

A regular session of the City Council, City of Exeter was held on Tuesday, January 23, 2024, at 7:15 p.m., in the Exeter City Council Chambers, 137 North F Street.

**COUNCIL PRESENT:** Frankie Alves, Justin Mills, Barbara Sally, Jacob Johnson, and Vicki Riddle.

**COUNCIL ABSENT:** None

**STAFF PRESENT:** Adam Ennis, Julia Lew, Daymon Qualls, Lieutenant Inglehart, Eekhong Franco and Christina Arias.

**D. CALL TO ORDER REGULAR SESSION AND REPORT ON CLOSED SESSION ITEMS (if any)**

Mayor Alves called the regular session to order at 7:15 p.m. City Attorney Julia Lew advised there was nothing to report from Closed Session.

**E. PLEDGE OF ALLEGIANCE AND INVOCATION**

The Pledge of Allegiance was given by Council Member Riddle and an invocation was given by Pastor Chris Genetti.

**F.SPECIAL PRESENTATIONS:** None

**G. PUBLIC COMMENTS:**

Jeff Wilson addressed the Council and expressed concern for non-local purchase of three police vehicles and expressed concerns regarding various issues including the proposed transfer center.

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EXETER CITY COUNCIL  
PAGE 2, January 23, 2024**

Troy Staib addressed the Council and expressed concerns regarding various issues and the proposed transfer center. Mario Salvasa addressed the Council to express concerns with the transfer center.

**H. CONSENT CALENDAR:**

It was moved by Council Member Sally, seconded by Council Member Riddle, and unanimously carried that the items on the Consent Calendar be approved as presented.

1. **Approve regular minutes of January 9, 2024**
2. **Payment of Bills**
3. **Payroll January 5, 2024**
4. **Approve a sole source purchase in the amount of \$10,893.01 from the only regional manufacturer representative, Shape Incorporated, for one (1) NP3085.070 462 Impeller 3” Discharge, 3 HP 230V 3 Phase Flygt pump for the Vine Street sanitary sewer lift station.**
5. **Award and authorize the City Administrator to execute a contract with Lyles Utility Construction, LLC of Fresno, CA, in the amount of \$105,880 to provide maintenance for the RAS Scum Pump Station at the Wastewater Treatment Plant and authorize a contingency amount of \$10,588 (10%) for potential unforeseen conditions.**
6. **Request that Council award the purchase of three police vehicles in the amount of approximately \$146,130.00 and authorize the City Administrator to execute an agreement with Phil Long Ford of Denver, piggybacking The Interlocal Purchasing System (TIPS) competitively bid agreements, subject to the City Attorney’s verification of compliance with the City’s purchasing regulations. Approve a budget adjustment request to increase the appropriation for the COPS fund by \$150,000 for FY2023/2024.**

**I. INDIVIDUAL BUSINESS ITEMS:**

1. **Public Hearing and approval for the Close-Out of the 2018-CDBG (Community Development Block Grant) Home Buyers Assistance and Owner-Occupied Rehab Programs.** City Administrator provided a report for Council’s review and consideration. Mayor Alves opened the public hearing at 7:43 p.m. receiving no public comment, Mayor Alves closed the public hearing at 7:43 p.m. Following a brief discussion, it was moved by Council Member Sally, seconded by Council Member Riddle and unanimously carried to approve the Close-Out of the 2018-CDBG (Community Development Block Grant) Home Buyers Assistance and Owner- Occupied Rehab Programs.
2. **Receive an overview of the City’s sanitary sewer system, provide Council comments, and accept the updated Sanitary Sewer Master Plan for the City of Exeter.** Public Works Director, Daymon Qualls introduced the item. Mr. Qualls introduced Martin Querin, Haley Miller, Shawn Perkins, and Marisa Menchaca with QK. Haley Miller and Shawn Perkins provided a PowerPoint presentation highlighting the Sanitary Sewer Master Plan for Council’s review and consideration. Following discussion, it was moved by Council Member Sally, seconded by Mayor Pro Tem Mills and unanimously carried to accept the updated Sanitary Sewer Master Plan.
3. **Consideration of awarding and authorizing the City Administrator to execute an agreement with the lowest responsible bidder, Perfect Care Landscape and Maintenance of Tulare, CA in a base annual amount of \$102,924 to provide landscape maintenance services for the City’s landscape and lighting districts beginning January 1, 2024, for a term of one (1) year, with four (4) optional 1-year extensions, and approval of Amendment No. 1 to said agreement establishing Levels of Service for Landscape Maintenance and amending the contract to a base annual amount of \$58,164.** Public Works Director Daymon Qualls presented a PowerPoint presentation for Council’s review and consideration. Council posed questions Mr. Qualls, City Administrator Adam Ennis, and City Attorney Julia provided responses thereto. Jeff Wilson expressed his opposition to the levels of service for the LLMD Maintenance agreement. Troy Staib addressed the council regarding concerns with levels of service for the LLMD Maintenance agreement. Mario Salvasa addressed the council regarding concerns with

**ACTION MINUTES  
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levels of service for the LLMD Maintenance agreement. Following discussion, it was moved by Mayor Pro Tem Mills, seconded by Council Member Sally and unanimously carried to approve the agreement and Amendment No. 1 establishing levels of Service for Landscape maintenance as presented.

4. **Adopt Resolution 2024-02 amending the City's 2023/24 salary schedule changing the Chief of Police salary range effective January 1, 2024.** Finance Director Eekhong Franco provided a report for council's review and consideration. Council posed questions and Mrs. Franco provided responses thereto. Following a brief discussion, it was moved by Mayor Pro Tem Mills, seconded by Council Member Sally and unanimously carried to adopt resolution 2024-02 as presented.
5. **Consideration of services and associated improvements for a transfer center on City owned property on the southwest corner of Palm and F Streets and direction on beginning the design and construction processes.** City Administrator, Adam Ennis introduced the item. Mr. Ennis introduced Derek Winning. Council posed questions and Mr. Winning provided responses thereto. Jeff Wilson addressed the Council during Public Comment and expressed his concerns regarding the transfer center. Troy Staib addressed the Council during Public Comment and expressed his concerns regarding the transfer center. Candance Reeve addressed the council and expressed her concerns regarding the transfer center. Following discussion, it was moved by Council Member Johnson, seconded by Council Member Riddle and unanimously carried to consider the design of a transfer center without the Cross Valley Corridor.

**J. CITY COUNCIL ITEMS OF INTEREST**

Council discussed items of interest. Council Member Riddle requested a SB 31 endorsement letter item and a Military Banner item be agendaized for a future meeting. The Military Banner item was previously requested during the January 9, 2024 city council meeting. Following discussion, it was moved by Mayor Pro Tem Mills, seconded by Mayor Alves and unanimously carried to add the items as requested to a future meeting.

**K. CITY ADMINISTRATOR/DEPARTMENT COMMENTS**

City Administrator Adam Ennis, Public Works Director Daymon Qualls, Police Lieutenant Inglehart, and Eekhong Franco provided a brief update on City and department related items.

**L. ADJOURN REGULAR MEETING**

Mayor Alves adjourned the regular meeting at 10:32p.m.

Christina Arias, Deputy City Clerk

AVENU FINANCIAL SYSTEM CITY OF EXETER  
1/04/2024 13:06:45 Payments for Publication GL335R-V08.19 PAGE

Approved on 1/02/2024 for Payments Through 1/02/2024

| Vendor Name              | Description          | Amount |
|--------------------------|----------------------|--------|
| LEAF CAPITAL FUNDING LLC | PD DEC KYOCERA LEASE | 127.90 |
|                          | Final Totals...      | 127.90 |

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Approved on 1/11/2024 for Payments Through 1/11/2024

| Vendor Name                   | Description              | Amount     |
|-------------------------------|--------------------------|------------|
| ABBY LOPEZ                    | REG REFUND BASKETBALL    | 59.00      |
| AFLAC                         | DEC 2023 AFLAC           | 3,074.88   |
| C.L.E.A.                      | JAN 2024 LT DISABILITY   | 96.00      |
| CALIFORNIA BUSINESS MACHINES  | PD SERV CONT 10/09-11/08 | 96.53      |
| CENTRAL CAL WATERWORKS, INC   | CPO DEC 2023             | 35,364.92  |
| CENTRAL VALLEY BUSINESS FORMS | DOOR HANGER WTR SHUTOFF  | 709.32     |
| CHADS AUTO GLASS              | 2019 FORD EXPEDITION REP | 411.57     |
| CITY OF EXETER                | 11/18-12/18/2023 ASSES   | 2,043.87   |
| COLLINS & SCHOETTLER          | DEC 2023 CITY PLANNING   | 2,357.50   |
| CRAIGS AUTO PARTS             | NAPA FLEET REAR BRAKE PA | 547.74     |
| CULLIGAN                      | DEC PD WEATER SERVICE    | 166.00     |
| DIVISION OF STATE ARCHITECT   | OCT-DEC 2023 DSA FEE     | 76.80      |
| ELITE CORPORATE MEDICAL SERV  | MED CLINIC UTIL-56       | 1,416.00   |
| EMPLOYER DRIVEN SOLUTIONS     | FEB 2024 CLAIMS          | 6,864.45   |
| EXETER MERCANTILE CO.         | GATE LATCH AUTO-IN       | 18.03      |
| EXETER MOTORS, INC.           | PUMP ASY-WAT 14 EXPLORER | 3,405.20   |
| FERGUSON ENTERPRISES INC      | 250 PSI SIDR 7 NSF       | 2,674.33   |
| FP MAILING SOLUTIONS          | 09/15/22-12/14/22 POST B | 109.86     |
| FRESNO OXYGEN                 | STD LARGE FOWS CYLS      | 138.67     |
| FRONTIER CALIFORNIA INC.      | 5139-12/14-1/13/2024     | 717.97     |
| FUSION CLOUD SERVICES LLC     | 0966-11/18-12/17/2023    | 563.40     |
| GOLDSTROM/ NORM               | NOV MILAGE               | 142.14     |
| JACK GRIGGS INC               | NOV 2023 FUEL            | 9,154.83   |
| JOSH LUJAN                    | PER DIEM RIEMB-12/5-12/7 | 195.00     |
| MARK HANNAH/HAYDEN L          | UB DEPOSIT REFUND        | 5.20       |
| MID VALLEY DISPOSAL, LLC      | DEC 2023 MID VALLEY      | 108,752.25 |
| MIRACLE PLAYSYSTEMS INC       | Q6634 UNGER PARK BENCHES | 3,318.93   |
| MOONLIGHT MAINTENANCE         | SPECIAL CLEAN- CH RESTRO | 97.94      |
| MOORE TWINING ASSOCIATES, INC | SAR [10 DAY]             | 2,134.00   |
| OFFICE DEPOT                  | COPY PAPER               | 201.72     |
| PENA'S DISPOSAL INC           | NOV CH SHRED             | 130.00     |
| PRUDENTIAL OVERALL SUPPLY     | 01/04/24 UNIFORM SERV    | 259.16     |
| ROMAN CATHOLIC BISHOP         | 12/20/2023 ARROYO DONATI | 36.00      |
| SCA OF CA, LLC                | DECEMBER 2023 AIR ST SWE | 8,175.00   |
| SHRM OF TULARE KINGS COUNTY   | 2024 LABOR LAW TRAINING  | 30.00      |
| SIERRA SANITATION INC         | CITY PARK-1/1-1/28/24    | 1,046.05   |
| SILVER & WRIGHT LLP           | NOV 2023- 146 G          | 4,253.50   |
| SIMMONS TIRE SERVICE          | 02' FORD F350-SMOG TEST  | 101.75     |
| SOUTHERN CALIFORNIA EDISON    | 4631-11/22-12/21/2023    | 22,363.63  |
| SOUTHERN CALIFORNIA GAS CO.   | 0891-11/27-12/27/2023    | 1,201.86   |
| SOUTHERN TIRE MART LLC        | 2016 FORD NEW TIRE PURCH | 751.42     |
| STANDARD INSURANCE CO.        | DEC 2023 LIFE INS PREM   | 2,166.06   |
| SWRCB                         | ANN.WATER SY-7/1-6/30/24 | 21,584.32  |
| T-MOBILE                      | PW-11/21-12/20/2023      | 189.00     |
| TRANSUNION RISK & ALTERNATIVE | DEC 2023 PERSON SEARCH   | 75.00      |
| UNIVAR SOLUTIONS USA INC      | SOD HYPO 12.5 %          | 772.67     |
| USA BLUEBOOK                  | BLUE-WHITE THURM SCREW   | 367.31     |
| VAST NETWORKS                 | JAN 2023 COMP            | 2,500.00   |

AVENU FINANCIAL SYSTEM  
1/12/2024 15:29:48

Payments for Publication

CITY OF EXETER  
GL335R-V08.21 PAGE

Approved on 1/11/2024 for Payments Through 1/11/2024

| Vendor Name      | Description         | Amount   |
|------------------|---------------------|----------|
| VERIZON WIRELESS | PD-11/29-12/28/2023 | 2,295.42 |

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Final Totals... 253,212.20

PAYROLL.....S BI-WEEKLY  
 CHECK FORM..STUB CHECK REGISTER

RUN-01/18/2024 12.05.34 PAGE 2  
 PR311R-V14.22 Paymate

PERIOD 2 DATING 1/01/2024- 1/14/2024 CHECK DATE 1/19/2024  
 DIRECT DEPOSIT IS TURNED ON

| CHECK NUMBER | CHECK AMOUNT | EMPLOYEE/BANK/VENDOR NAME   | CODE | CHECK SEQ          |
|--------------|--------------|-----------------------------|------|--------------------|
| 52129        | 195.00       | CLOCEA                      | 4    | 1 VENDOR STUB ONLY |
| 52130        | 600.00       | EXETER POLICE OFFICER AS 3  | 3    | 1 VENDOR STUB ONLY |
| 52131        | 199.32       | EXETER POLICE OFFICER AS 3A | 3A   | 1 VENDOR STUB ONLY |
| 52132        | 2,162.04     | ARIAS/CHRISTINA             | 730  | 1 STUB ONLY        |
| 52133        | 4,839.92     | ENNIS/ADAM                  | 206  | 1 STUB ONLY        |
| 52134        | 1,276.45     | CARTER/AMY JO               | 502  | 1 STUB ONLY        |
| 52135        | 1,423.19     | CORREA/BIANCA               | 630  | 1 STUB ONLY        |
| 52136        | 3,311.20     | FRANCO/EEKHONG              | 304  | 1 STUB ONLY        |
| 52137        | 2,480.93     | HERNANDEZ/XOCHITL           | 306  | 1 STUB ONLY        |
| 52138        | 251.20       | SANCHEZ/CESILIA             | 307  | 1 STUB ONLY        |
| 52139        | 1,565.18     | SANTOYO/AIDE G              | 710  | 1 STUB ONLY        |
| 52140        | 1,724.44     | PHILLIPS/ZACHARY            | 705  | 1 STUB ONLY        |
| 52141        | 1,471.75     | CARRETERO/VANESSA           | 402  | 1 STUB ONLY        |
| 52142        | 2,738.81     | DURKEE/MARK                 | 404  | 1 STUB ONLY        |
| 52143        | 1,553.16     | FELIX/ESTEVAN               | 704  | 1 STUB ONLY        |
| 52144        | 3,480.65     | GIEFER/MICHAEL DAVID        | 438  | 1 STUB ONLY        |
| 52145        | 2,405.29     | GRANT/AIMEE                 | 738  | 1 STUB ONLY        |
| 52146        | 1,081.52     | GRAY/DAIZY                  | 717  | 1 STUB ONLY        |
| 52147        | 3,855.85     | HALL/JOHN T                 | 406  | 1 STUB ONLY        |
| 52148        | 2,250.83     | HAYES/CURTIS W              | 437  | 1 STUB ONLY        |
| 52149        | 1,834.80     | HIFNER/CHRISTOPHER          | 736  | 1 STUB ONLY        |
| 52150        | 2,798.60     | INGLEHART/BRETT A           | 411  | 1 STUB ONLY        |
| 52151        | 1,841.55     | LUJAN/JOSHUA                | 715  | 1 STUB ONLY        |
| 52152        | 2,870.21     | MARX/CHRIS                  | 706  | 1 STUB ONLY        |
| 52153        | 1,786.65     | ROCHA/CRISTINA              | 731  | 1 STUB ONLY        |
| 52154        | 1,836.42     | SAKAGUCHI/CLAUDIA D         | 726  | 1 STUB ONLY        |
| 52155        | 1,748.31     | SHIELDS/ZION                | 708  | 1 STUB ONLY        |
| 52156        | 1,784.23     | VILLARREAL/ISIDRO           | 707  | 1 STUB ONLY        |
| 52157        | 1,787.50     | WINTER/JARED                | 735  | 1 STUB ONLY        |
| 52158        | 3,371.99     | YARBER/ISABEL               | 422  | 1 STUB ONLY        |
| 52159        | 1,273.80     | ALDRIDGE/GARY               | 618  | 1 STUB ONLY        |
| 52160        | 1,463.37     | ARROYO/MARIE                | 623  | 1 STUB ONLY        |
| 52161        | 1,830.81     | ESPINOLA/DANIEL M           | 602  | 1 STUB ONLY        |
| 52162        | 328.73       | GOLDSTROM/NORMAN            | 629  | 1 STUB ONLY        |
| 52163        | 1,659.06     | HUGGINS/KYLE AARON          | 621  | 1 STUB ONLY        |
| 52164        | 3,073.11     | QUALLS/DAYMON               | 607  | 1 STUB ONLY        |
| 52165        | 1,736.49     | RAMIREZ/JUAN                | 608  | 1 STUB ONLY        |
| 52166        | 1,334.25     | RIVERA/RYAN                 | 733  | 1 STUB ONLY        |
| 52167        | 647.79       | WENDT/EDDIE                 | 626  | 1 STUB ONLY        |
| 52168        | 1,482.78     | GARVER/ELIJAH               | 712  | 1 STUB ONLY        |
| 52169        | 1,832.83     | MILLAN/MARCUS               | 622  | 1 STUB ONLY        |
| 52170        | 1,482.18     | MILLER/JAMES                | 624  | 1 STUB ONLY        |
| 52171        | 64.32        | MIRWALD/PHILIP              | 625  | 1 STUB ONLY        |
| 52172        | 1,266.69     | QUIROZ/PATRICK P            | 512  | 1 STUB ONLY        |
| 52173        | 2,036.30     | PRIDEAUX/TRACI              | 448  | 1 STUB ONLY        |

PAYROLL.....S BI-WEEKLY  
CHECK FORM..STUB CHECK REGISTER

RUN-01/18/2024 12.05.34 PAGE 3  
PR311R-V14.22 Paymate

PERIOD 2 DATING 1/01/2024- 1/14/2024 CHECK DATE 1/19/2024  
DIRECT DEPOSIT IS TURNED ON

| CHECK<br>NUMBER | CHECK<br>AMOUNT | EMPLOYEE/BANK/VENDOR<br>NAME | CODE | CHECK<br>SEQ |
|-----------------|-----------------|------------------------------|------|--------------|
|-----------------|-----------------|------------------------------|------|--------------|

TOTALS FOR CHECK FORM: STUB

| NEGOTIABLE CHECKS |                           |  | COUNTS |
|-------------------|---------------------------|--|--------|
| 0.00              | *EMPLOYEE CHECKS          |  | 0      |
| 0.00              | *VENDOR CHECKS            |  | 0      |
| 0.00              | *BANK CHECKS              |  | 0      |
| 0.00              | **TOTAL NEGOTIABLE CHECKS |  | 0      |

OTHER CHECKS

|      |                        |  |   |
|------|------------------------|--|---|
| 0.00 | *MANUAL CHECKS         |  | 0 |
| 0.00 | *CANCELLED CHECKS      |  | 0 |
| 0.00 | **TOTAL FOR CHECK FORM |  |   |

NON-NEGOTIABLE CHECKS

|           |                       |  |    |
|-----------|-----------------------|--|----|
| 81,045.18 | *DIRECT DEPOSIT STUBS |  | 42 |
| 994.32    | *VENDOR DIR DEP STUBS |  | 3  |



PERIOD 1 DATING 1/15/2024- 1/28/2024 CHECK DATE 2/02/2024  
DIRECT DEPOSIT IS TURNED ON

| CHECK NUMBER | CHECK AMOUNT | EMPLOYEE/BANK/VENDOR NAME | CODE | CHECK SEQ          |
|--------------|--------------|---------------------------|------|--------------------|
| 437          | 0.00         | HAYES/CURTIS W            | 437  | 2 MANUAL           |
| 52174        | 195.00       | CLOCEA                    | 4    | 1 VENDOR STUB ONLY |
| 52175        | 600.00       | EXETER POLICE OFFICER AS  | 3    | 1 VENDOR STUB ONLY |
| 52176        | 199.32       | EXETER POLICE OFFICER AS  | 3A   | 1 VENDOR STUB ONLY |
| 52177        | 2,156.79     | ARIAS/CHRISTINA           | 730  | 1 STUB ONLY        |
| 52178        | 4,834.67     | ENNIS/ADAM                | 206  | 1 STUB ONLY        |
| 52179        | 1,276.45     | CARTER/AMY JO             | 502  | 1 STUB ONLY        |
| 52180        | 1,424.30     | CORREA/BIANCA             | 630  | 1 STUB ONLY        |
| 52181        | 3,305.95     | FRANCO/EEKHONG            | 304  | 1 STUB ONLY        |
| 52182        | 2,480.93     | HERNANDEZ/XOCHITL         | 306  | 1 STUB ONLY        |
| 52183        | 873.64       | MILLER/CATHEY RENE        | 734  | 1 STUB ONLY        |
| 52184        | 360.57       | SANCHEZ/CESILIA           | 307  | 1 STUB ONLY        |
| 52185        | 1,627.45     | SANTOYO/AIDE G            | 710  | 1 STUB ONLY        |
| 52186        | 1,724.44     | PHILLIPS/ZACHARY          | 705  | 1 STUB ONLY        |
| 52187        | 1,466.50     | CARRETERO/VANESSA         | 402  | 1 STUB ONLY        |
| 52188        | 2,738.81     | DURKEE/MARK               | 404  | 1 STUB ONLY        |
| 52189        | 1,661.50     | FELIX/ESTEVAN             | 704  | 1 STUB ONLY        |
| 52190        | 3,285.90     | GIEFFER/MICHAEL DAVID     | 438  | 1 STUB ONLY        |
| 52191        | 2,255.95     | GRANT/AIMEE               | 738  | 1 STUB ONLY        |
| 52192        | 1,081.52     | GRAY/DAIZY                | 717  | 1 STUB ONLY        |
| 52193        | 3,850.60     | HALL/JOHN T               | 406  | 1 STUB ONLY        |
| 52194        | 2,744.76     | HAYES/CURTIS W            | 437  | 1 STUB ONLY        |
| 52195        | 1,834.80     | HIFNER/CHRISTOPHER        | 736  | 1 STUB ONLY        |
| 52196        | 2,793.35     | INGLEHART/BRETT A         | 411  | 1 STUB ONLY        |
| 52197        | 1,798.00     | LUJAN/JOSHUA              | 715  | 1 STUB ONLY        |
| 52198        | 2,193.58     | MARX/CHRIS                | 706  | 1 STUB ONLY        |
| 52199        | 1,541.67     | ROCHA/CRISTINA            | 731  | 1 STUB ONLY        |
| 52200        | 1,836.42     | SAKAGUCHI/CLAUDIA D       | 726  | 1 STUB ONLY        |
| 52201        | 1,678.96     | SHIELDS/ZION              | 708  | 1 STUB ONLY        |
| 52202        | 1,855.23     | VILLARREAL/ISIDRO         | 707  | 1 STUB ONLY        |
| 52203        | 2,077.56     | WINTER/JARED              | 735  | 1 STUB ONLY        |
| 52204        | 3,366.74     | YARBER/ISABEL             | 422  | 1 STUB ONLY        |
| 52205        | 1,560.63     | ALDRIDGE/GARY             | 618  | 1 STUB ONLY        |
| 52206        | 1,463.37     | ARROYO/MARIE              | 623  | 1 STUB ONLY        |
| 52207        | 1,830.81     | ESPINOLA/DANIEL M         | 602  | 1 STUB ONLY        |
| 52208        | 81.06        | GOLDSTROM/NORMAN          | 629  | 1 STUB ONLY        |
| 52209        | 1,659.06     | HUGGINS/KYLE AARON        | 621  | 1 STUB ONLY        |
| 52210        | 3,073.11     | QUALLS/DAYMON             | 607  | 1 STUB ONLY        |
| 52211        | 1,550.17     | RAMIREZ/JUAN              | 608  | 1 STUB ONLY        |
| 52212        | 1,510.98     | RIVERA/RYAN               | 733  | 1 STUB ONLY        |
| 52213        | 914.52       | WENDT/EDDIE               | 626  | 1 STUB ONLY        |
| 52214        | 1,940.40     | GARVER/ELIJAH             | 712  | 1 STUB ONLY        |
| 52215        | 1,499.86     | MILLAN/MARCUS             | 622  | 1 STUB ONLY        |
| 52216        | 1,181.98     | MILLER/JAMES              | 624  | 1 STUB ONLY        |
| 52217        | 45.25        | MIRWALD/PHILIP            | 625  | 1 STUB ONLY        |
| 52218        | 1,261.44     | QUIROZ/PATRICK P          | 512  | 1 STUB ONLY        |
| 52219        | 2,137.98     | PRIDEAUX/TRACI            | 448  | 1 STUB ONLY        |

PAYROLL.....S BI-WEEKLY  
CHECK FORM..STUB CHECK REGISTER

RUN-01/29/2024 17.58.56 PAGE 3  
PR311R-V14.22 Paymate

PERIOD 1 DATING 1/15/2024- 1/28/2024 CHECK DATE 2/02/2024  
DIRECT DEPOSIT IS TURNED ON

| CHECK<br>NUMBER | CHECK<br>AMOUNT | EMPLOYEE/BANK/VENDOR<br>NAME | CODE | CHECK<br>SEQ |
|-----------------|-----------------|------------------------------|------|--------------|
|-----------------|-----------------|------------------------------|------|--------------|

TOTALS FOR CHECK FORM: STUB

| NEGOTIABLE CHECKS              | COUNTS |
|--------------------------------|--------|
| 0.00 *EMPLOYEE CHECKS          | 0      |
| 0.00 *VENDOR CHECKS            | 0      |
| 0.00 *BANK CHECKS              | 0      |
| 0.00 **TOTAL NEGOTIABLE CHECKS | 0      |

|                             |   |
|-----------------------------|---|
| OTHER CHECKS                |   |
| 0.00 *MANUAL CHECKS         | 1 |
| 0.00 *CANCELLED CHECKS      | 0 |
| 0.00 **TOTAL FOR CHECK FORM |   |

|                                 |    |
|---------------------------------|----|
| NON-NEGOTIABLE CHECKS           |    |
| 81,837.66 *DIRECT DEPOSIT STUBS | 43 |
| 994.32 *VENDOR DIR DEP STUBS    | 3  |

**City of Exeter  
Agenda Item Transmittal**

**Meeting Date:** February 13, 2024

**Agenda Item Number:** 11

**Wording for Agenda:** Adopt Resolution 2024-03 authorizing the City of Exeter to participate in The Interlocal Purchasing System (TIPS), a national cooperative purchasing program, with any non-substantive revisions as required by the program.

**Submitting Department:** Police  
**Contact Name:** John Hall, Chief of Police  
**Phone Number:** 559-592-3103 Ext. 2001  
**Email:** jhall@exeterpd.com

**For action by:**  
 City Council

**Regular Session:**  
 Consent Calendar  
 Regular Item  
 Public Hearing

**Review:**

**City Administrator  
(Initials Required)**



**Department Recommendation:**

Adopt Resolution 2024-03 authorizing the City of Exeter to participate in The Interlocal Purchasing System (TIPS), a national cooperative purchasing program.

**Summary/Background:**

The City of Exeter regularly makes purchases of necessary goods and services in accordance with the City's purchasing policy. This policy is to help ensure that City Staff performs their due diligence in being fiscally responsible and protecting city funds when making these various purchases. City Staff will often seek out multiple quotes from different vendors to help ensure the goods or services are being acquired at the best possible price, maximizing the use of funds. While this process is widely recognized and acknowledged as being beneficial in ensuring that goods/services are being purchased at reasonable prices, it can be time consuming.

One way Staff can still be fiscally responsible in obtaining pricing for goods and services is to obtain this pricing through Cooperative Purchasing Programs. A "cooperative purchasing program" is a cooperative arrangement for acquiring goods or services that involves aggregating the demand of two or more entities in an effort to obtain a more economical purchase.

Entities typically sign up to use cooperative purchasing programs through a cooperative purchasing agreement. Program membership may provide entities with access to lists of agreements or contracts for goods and services at pre-negotiated rates or prices. Typically, the member then purchases the goods or services by negotiating with participating vendors and placing purchase orders or entering into contracts based on the rates or prices listed in the cooperative purchasing program's agreements or contracts with vendors.

City Staff is recommending that Council adopt Resolution 2024-03, authorizing the City to participate in The Interlocal Purchasing System (TIPS). TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County). Participation, through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program specializing in the management of high quality cooperative procurement solutions will be beneficial to the Community through the anticipated savings to be realized by such entity listed above.

**Financial Impact:** There is no financial cost to entering into a cooperative purchasing agreement, but through making such an agreement, a cost savings may actually be realized. While a cost savings may be realized, the exact amount cannot be determined as it will be dependent upon the number and type of items purchased and the frequency with which goods/services are purchased through said agreement.

**Prior Council/Board Actions:** At the January 23, 2024, City Council meeting, Council authorized the City Administrator to enter into an agreement for the purchase of three police vehicles utilizing TIPS.

**Attachments:** Resolution 2024-03

**Recommended motion to be made by Council/Board:** I move to adopt Resolution 2024-03 authorizing the City of Exeter to participate in The Interlocal Purchasing System (TIPS), a national cooperative purchasing program, with any non-substantive revisions as required by the program.

